

**ISLAND COUNTY FIRE DISTRICT #3**  
**REGULAR MEETING**  
**5535 Cameron Road, Freeland, Washington**  
**October 14, 2010 – 5:30 P.M.**

**DRAFT MINUTES**

These minutes are not official until approved in a Regular Commissioners Meeting.

In Attendance:

Chairman Kenon Simmons  
Commissioner Bob Elliot  
Commissioner Mike Helland  
Chief Rusty Palmer

Audience:

Jerry Beck, Jon Beck, Paul Busch, Brandon Callahan, Mike Cotton, Gary Gabelein, Forrest Hughes, and Don Mason

- Call to Order – Chairman Simmons called the meeting to order at 5:30 pm.
- Approval of Agenda - Commissioner Helland moved to accept the Agenda as presented; motion carried.
- Public Input - Nil
- So. Whidbey Volunteer FF & EMS - Nil
- Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    - 1. Regular Meeting September 9, 2010
  - B. Finance Officer's Reports
  - C. Monthly Vouchers –
    - 1. September 2010 Payroll Warrants \$47,162.98
    - 2. August 2010 Vendor Warrants \$121,373.54
  - D. Chiefs Report

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.

- Unfinished Business
  - A. Policy Revision 2nd reading – 1.14.4 - Updating Meeting Time – Second reading unopposed. Final reading and acceptance November 2010 Commissioners Regular Meeting.
- New Business
  - A. 2011 Budget Discussion – Chief Palmer gave a brief presentation on the 2011 proposed budget for the Board and Public. Discussion followed regarding future revenue needs to support operations, Bayview Road Project, and general health of major assets are primary concerns. Within the next 2 years the current levy rate will no longer sustain the District's present programs. What are the expectations of the citizens?

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Concerns in the present proposed budget revolved around the acquisition of a larger boat for the Marine division. If the Grant Request is successful does the District have the wherewithal to support this asset? Discussion will continue.

Commissioner Helland moved to sign the customary County budgetary request for collection of funds Resolutions 2010-9 and 2010-11; motion carried.

- B. Discussion of a Citizen Survey – Chief Palmer briefed the Board on the possibility of a Citizen Survey available in the next few months. A committee of highly motivated volunteers and a marketing expert in the District are researching the project now. The survey would focus on finding out what is the public's perception and expectations of the District. This information would assist the District in better serving its continuants and help set forth a needed public educational program regarding the financial stability of the District's programs. Commission Helland moved to have the Board support this survey with funds for postage etc.; motion carried.
  - C. Chief's Request for 1 week Unpaid Leave – Chief Palmer requested a week without pay leave. His house in Wyoming has sold and he needs the time to move everything to Whidbey Island. Commission Helland moved to grant the week unpaid leave; motion carried.
- Announcements - Nil
  - Varia –
    - Discussion regarding the annual WFCMA Conference in Chelan.
    - November's Commissioners Regular Meeting falls on Veteran Day, Nov. 11<sup>th</sup>. Commissioner Helland moved to tentatively change the November Meeting to November 9, 2010 at 5:00 pm; motion carried.
  - Executive Session – Personnel Matter – Upon Chief Palmer's requested at 7:06pm Chairman Simmons recessed the meeting into a ten (10) minute Executive Session to discuss a personnel issue.
  - Action taken as result of Executive Session – Chairman Simmons reconvened the meeting at 7:15pm. No action was taken.
  - Adjournment – Meeting adjourned at 7:15pm

Paula Schuler  
District Secretary

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