

**SOUTH WHIDBEY FIRE/EMS**  
**REGULAR MEETING**  
**5535 Cameron Road, Freeland, Washington**  
**March 14<sup>th</sup>, 2019 – 5:30 PM**

**Minutes**

**Attendance:** Chairman Mestmacher, Commissioner Simmons, Commissioner Hawley, Chief Palmer.

**In Audience:** Deputy Jon Beck, Mike Noblet, Sherrye Wyatt.

- I. Call to Order. Chairman Mestmacher called the meeting to order at 5:30 p.m.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Simmons moved to approve the agenda as presented; Commissioner Hawley seconded.
- IV. Public Input. There was no public input.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - a. Approval of Minutes
    - i. Regular Meeting on February 14th, 2019.
  - b. Finance Officer's Reports –
  - c. Monthly Vouchers— \$1,122,555.18

Commissioner Simmons moved to approve the consent agenda, motion carried.

- VI. Unfinished Business –
  - a. **Bayview Fire Station Update.** Chief Palmer stated that the new building is currently 39% complete. There have been approximately \$25,000 in change orders, the most recent being an extended wheelchair ramp and retaining wall. Once Valdez Construction has completed all structural aspects of the building, he will schedule a walk-through.
- VII. New Business –
  - a. Resolution 2019-02 Closing 2018 Budget. Chief Palmer reviewed the closing balances with the Board. Commissioner Hawley made a motion to approve Resolution 2019-02; motion passed.
  - b. Resolution 2019-03 Finalizing 2019 Budget. Chief Palmer reviewed the opening balances with the Board and stated there were no changes in the 2019 expenditures presented during the November meeting. Commissioner Hawley made a motion to approve Resolution 2019-03; motion passed.
  - c. Resolution 2019-04 Warrant Cancellation. The Board reviewed Resolution 2019-04 and Commissioner Hawley made a motion to approve; motion seconded.
  - d. Resolution 2019-05 Surplus Items. Chief Palmer stated that this item will be tabled to a future meeting.
- VIII. Announcements:
  - a. Annual Awards Banquet, March 16<sup>th</sup>, at Useless Bay Golf & Country Club.
- IX. Varia: None
- X. Executive Session: None

XI. Conclude. Chairman Mestemacher concluded the meeting at 5:44 P.M.

Sarah Pedersen,  
District Secretary