

**ISLAND COUNTY FIRE DISTRICT #3**  
**REGULAR MEETING**  
**5535 Cameron Road, Freeland, Washington**  
**August 14, 2008 – 7:00 P.M.**  
**Minutes**

In Attendance:

Chairman Mike Helland  
Commissioner Bob Elliot  
Commissioner Kenon Simmons  
Chief Dan Stout

Guest: Paul Hunsaker, Lynne Kalb, Scott Carscadden, Gary Gabelein, Bryce Lyshol, Jon Gabelein, South Whidbey Reporter Ray Jacobson, and District's Attorney, Paul Nordsletten (arrived 7:20 P.M.)

- I. Call to Order – Chairman Helland Called the meeting to order at 7:00 P.m.
- II. Approval of Agenda – Commissioner Simmons moved to approve the Agenda as printed; motion carried.
- III. Public Input – Nil
- IV. So. Whidbey Volunteer FF & EMS – Gary Gabelein announced there are plenty of Association boat raffle tickets available at the fair August 13<sup>th</sup> -17<sup>th</sup>, drawing last evening of the fair.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. Special Meeting July 10, 2008
    2. Regular Meeting July 10, 2008
  - B. Finance Officer's Reports
  - C. Monthly Vouchers –
    1. July 2008 Payroll – \$77,978.58
    2. July 2008 Warrants - \$295,678.59
  - D. Chiefs Report
  - E. Resolution 2008-06 2008 Mid-Year Budget Adjustments
  - F. Resolution 2008-07 Cancelling Warrants 644557 and 644754

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.
- VI. Unfinished Business
  - A. Langley Property/Station 34 – Construction is about 10 days behind. The plan is punch list begins 1<sup>st</sup> or 2<sup>nd</sup> week in September, occupy in October and Grand Opening in November.
  - B. Bayview Property/Central Facility – House is rented with a year lease. Architects working on primary sketches hopefully ready for September Meeting.
  - C. Station 32 (Clinton) and 33 (Maxwelton) Re-roofing Project – Will be using the small works roster and requesting quotes in September.
  - D.

VII. New Business

- A. Review/Award Bids for Surplused Items – Commissioner Simmons moved to follow Chief Stout’s recommendations per attached Memo to the Board regarding disposal of previously advertised surplused items; motion carried.

Commissioner Elliot upon the recommendations from Chief Stout’s attached memo to the Board regarding the District’s retired SCBA System moved to approve Resolution 2008-08 Declaration of Surplus Property; motion carried.

- B. Memberships Affirmed – Returning FF Jason Gilberts and Rhett Walker – Commissioner Elliot moved to affirm the memberships of the aforementioned firefighters: motion carried.

VIII. Announcements – Chief Stout informed the Board that he has registered for a Volunteer Recruitment and Retention Symposium in October.

IX. Varia –

September 9<sup>th</sup> District wide drill will be an educational presentation to the volunteers regarding the District’s future financial needs and plans.

Free parking is not available for ICFD3 members attending the fair unless they are working a shift.

Chief Stout plans to have a Citizen Survey cover letter and survey ready for release upon the Board’s approval.

Commissioner Simmons will assist/advise the Chief during 2009 Budget process.

Chief Stout will be sending to the board a draft copy of the RFQ Web and Marketing Consultant for the Volunteer Recruitment and Retention Program.

- X. Paul Hunsaker Appeal – Mr. Hunsaker requested a date change to present his appeal. Commissioner Simmons moved to deny Mr. Hunsaker’s request to reset his appeal date; motion carried.

Commissioner Simmons moved to hear Paul Hunsaker’s request for an Appeal in this meeting; motion carried.

- XI. Executive Session – At 7:45 P.M. Chairman Helland recessed the meeting into Executive Session with Paul Hunsaker and Paul Nordsletten to hear Mr. Hunsaker’s Appeal. The Meeting reconvened at 8:17 P.M.

- XII. Action taken as result of Executive Session – Commissioner Simmons moved to deny Paul Hunsaker’s appeal; motion carried. Furthermore Commissioner Simmons moved to authorized a letter be written on behalf of the Board to Mr. Hunsaker stating their decision and that the Appeal process is closed; motion carried.

- XIII. Adjournment – Meeting adjourned at 8:20 P.M.

Paula Schuler  
District Secretary