

ISLAND COUNTY FIRE DISTRICT #3

SPECIAL MEETING - BAYVIEW STATION

November 29, 2001, 6:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot

Audience: Commissioner Elect Dennis Webster, Lt. Jerry Beck, BC-SS Darin Reid, DC Les Hagstrom, DC Don Elliot, AC Paul Busch, Capt. Mike Cotton, Capt. Andy O'Keefe, BC Earl Lane, Capt. Mark Churchill, Capt. Kenon Simmons, Capt. Jim Towers

- I. Call to Order - Chairman Mike Helland called the meeting to order at 6:13 P.M.
- II. Approval of Agenda - Chairman Helland moved to approve the agenda as printed; motion carried.

III. New Business - District Goals Workshop -

Chairman Helland initiated discussion with the audience by reviewing the history of the District's goals over the last 5 years. Questions and discussion concerning the impact of Initiative 747 followed and a possible lid levy increase.

2001 Goals were reviewed and updated as followed:

- Saratoga Station - For all intents and purposes completed.
- Central Facility - Land purchased and beginning conceptual planning.
- Freeland Station - Construction in progress and on time. We should be in operation before August.
- Organization Entry Program - Up and running
- Training Opportunities - The Officers were polled to determine if the money spent on training during 2001 met their expectations and worth the expense. It was agreed it was worth it for the officers but it is now time to get back to basic and intermediate training for the fire fighters in 2002.
- Public Survey - Due to lack of communication at the Fair only 30 surveys were received. Of those only 10% of the public knew their fire department was all volunteer.

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- Sleeper Program - Program planning was on hold until facilities were available. Freeland and Clinton stations will be available September. Discussion followed concerning Sleeper program vs. Resident Program or a combination of both.
- 300 Program - Up and running.
- Explore Station Sites - Nothing available to date.
- Aggressive Recruitment Program - 2001 Recruitment a major success. 2002 recruitment will be more station specific with waiting lists being created for stations with 14 adult members.
- SOPs - Will be written as needed.
- Station Photos - The Annual Photo Album in place. The stations have requested 8"x10" framed photos of their individual stations.
- Resolve Dispatch communication issues - resolved.

During discussion the officers fielded requests for the 2002 District Goals:

- Bringing classes home to the District as a goal, using in house instructors more and bring instructors to the District as needed. The question was brought up of on going certifications for fire fighter skills, i.e. pump operation.
- Low call and drill attendance by many members was discussed and the officers requested the retirement incentive programs and reimbursement qualifications be re-written.
- Chief Smith brought up for consideration the idea of moving the Chief and Administrative offices along with the EMS Division to Freeland temporarily until the Central Facility became available. This would free up the offices in the Bayview station for Bayview Fire, Special Services, Training and Resources.
- Tower 39 will soon need to be replaced. The District's need for an elevated hose stream is becoming more defined as the Freeland Retirement Center reaches completion and the building codes in Langley have been revised to include multi story residences. A feasibility study for a 75' elevated hose stream on a single axel chassis was requested.

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- There was the request to re-instigate the apparatus replacement program schedule with an annual encumberment of funds.
- Because of the continuing growth of the District and the heavy demands on training A/C Busch requested consideration for a full time Training Coordinator to assist him by 2003.

Final thoughts/requests from the officers included:

- Lt. Jerry Beck - Communications through technology.
- BC-SS Darin Reid - Defining our needs and finding/building ways to meet those needs.
- Capt. Mark Churchill - Implementing the recommended and adopting the tools we learned at the recent Organizational Development Retreats.
- DC Les Hagstrom - The need for a full time training officer.
- AC Paul Busch - Reiterated Capt. Churchill and DC Hagstrom.
- BC Earl Lane - Investigating and keeping abreast of technology for application in the District.
- Capt. Jim Towers - Reiterated BC-SS Reid.
- Commissioner Elect Webster - Reiterated Capt Towers and BC-SS Reid.
- Capt. Kenon Simmons - Just tickled pink we've come so far!
- Capt. Mike Cotton - Reiterated Capt. Simmons. We've come a long way in a short time. We need to maximize our resources before going out for more.
- Capt. Andy O'Keefe - Redefine rewards and incentive for attendance at drills and calls.
- DC Don Elliot - Keeping up with technology and today's standards by doing the necessary homework.

The Board thanked the officers for their dedication to the District in helping define 2002.

IV. Executive Session - No Executive Session.

V. Adjournment - Meeting adjourned at 9:25 P.M.

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Paula Schuler
District Secretary