

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING - BAYVIEW STATION
Tuesday, DECEMBER 14, 1993 - 7:00 P.M.

MINUTES

In Attendance: Commissioner Bruce Bell
Commissioner Gary Gabelein
Commissioner Bob McGinty

I. Call to Order - Chairman McGinty called meeting to order at 7:10 p.m.

II. Approval of Agenda - Commissioner Gabelein moved the agenda be accepted as printed with Items V.C. and V.D reversed in order; motion carried.

III. Approval of Minutes - Commissioner Bell moved to accept the minutes of November 9, 1993 Regular Commissioner's Meeting; motion carried.

Commissioner Bell moved to accept the minutes of November 15, 1993 Commissioners Special Meeting with the correction of adding the words "in the amount of \$716,382.62" to Item II.A.; motion carried.

Commissioner Gabelein moved to accept the minutes of December 2, 1993 Special Meeting with the addition to Item V.B. the statement "Commissioner Gabelein requested to make a matter of record that Commissioner McClellan had failed to follow Policy #1220. Also Policy #1310 was not being followed by approving contracts with items that should be District policies and procedures to adopt same have not been followed"; motion carried.

Commissioner Gabelein moved to accept the minutes of December 6, 1993, Special Meeting as printed; motion carried.

IV. Visitors Comments - No visitor comments.

V. Reports

- A. Secretary's report stands as submitted.
- B. Finance Officer's reports stands as submitted.
- C. Chief's stands as submitted.
- D. Approval of Monthly Vouchers - Commissioner Gabelein moved to approve the monthly vouchers in the amount of \$29,399.92.

VI. Unfinished Business

A. Bayview Storage Garage Bids - Two bids were received:
Eckert & Associates Inc. - \$15,380.00 plus tax
Hallmark Builders \$19,064.00 plus tax

The District will analyze the bids and make a decision within the next 90 days.

B. Temporary Staff Help - No action taken.

C. Policy No. 2450 - 2nd Reading - Commissioner Gabelein moved to delay Policy No. 2450 until the Chief comes forth with procedures to facilitate policy; motion died.

Commissioner McGinty moved to accept Policy No. 2450 with the change in the last paragraph to read 14 days instead of 7 and the word "suspension" added to paragraph 6 and 7; Motion carried, Commissioner Gabelein opposing.

D. 1994 Budget - item delayed until after New Business.

VII. New Business

A. Bloodborne Pathogens Policy - Policy tabled until January's Meeting for Dr. Zaveruha's and WISHA's input on the policy.

B. Change of Meeting Date - no action taken.

C. District Employee Evaluation - The Board requested District Employee Evaluations completed by December 31, 1993.

D. District Employee Job Descriptions - The Board requests 3 samples from like districts of each staff's job description by March of 1994.

E. '53 Pumper update - no action taken. Chief Klassen assured the Board the project will be completed by June 30, 1994.

F. Appointment of Secretary - item postponed until the January meeting.

VIII. Announcements - no announcements.

IX. Varia - Discussion covered DNR Fee, Insurance, contracts with county, controversy over diesel fuel additive and specifications on a new tanker.

X. Executive Session - Board recessed into Executive session to discuss a personnel issue at 8:55 p.m.

Board reconvened at 9:10.

XI.Old Business - 1994 Budget - With current confusion on the supplemental budget the Board requested the 1994 Budget be reviewed again in January.

XII.Meeting Adjourned at 9:55 p.m.

Paula Schuler
District Secretary