

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

February 12, 2004 - 7:00 P.M.

Minutes

In attendance:

Chairman Dennis Webster
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Dan Stout

Guests: Kenon Simmons, Les Hagstrom, Darin Reid, Karen Miltenberger, and Tasha Long

- I. Call to Order - Chairman Webster called the meeting to order at 7:02 P.M.
- II. Approval of Agenda - Commissioner Elliot moved to approve the agenda as printed; motion carried.
- III. Introduction - Chief Dan Stout - Chairman Webster introduced newly installed Chief Dan Stout.
- IV. Public Input - No public input.
- V. So. Whidbey Volunteer FF & EMS Associations - Thanked the Board for the effort in selecting the new fire chief and expressed confidence in the choice.
- VI. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. January 8, 2004 Regular Meeting
 2. February 1, 2004 Special Meeting
 - B. Finance Officer's Reports
 - C. Monthly Vouchers -
 1. Payroll - December 16-31, 2003 - 17683.74
 2. Pay January 1-31, 2004 \$33905.54
 3. December 2003 Final Vouchers \$3,946.98
 4. January 2004 Vouchers \$62,954.86
 5. Chief's Report
 6. Resolution 2004-01 2003 Budget Closure /2004 Budget Finalized

Chairman Helland moved to approve the Consent Agenda as printed; motion carried.

Item VIII.A. - In consideration of Ms. Miltenberger and her assistant's travel time the board elected to recognize Karen

Miltenberger, representative of Nicholson and Associates Insurance.

Commissioner Helland move to have the Board review insurance quotes for 2004 coverage from Nicholson and Associates Insurance and other interested companies; motion carried. Commissioner Helland moved to call a Special Meeting February 26, 2004, 7:00 P.M. to review any quotes; motion carried.

VII. Unfinished Business

- A. East Harbor Road Property - Tabled.
- B. Enhanced Response Committee - Chairman of the Enhanced Response Committee, Captain Kenon Simmons, stepped forward to remind the Board the enclosed report was not a comprehensive report but rather an opinion derived after much research on the direction the district needs to take to enhance the District services in the community. Capt. Simmons urged the Board to consider the report carefully. The Board thanked the Committee and assured Capt. Simmons they will be working on how to reach these goals the committee had prescribed and would address the issues in the next Goals and Objectives Meeting.
- C. Thompson Road Easement Request - Tabled until further notice.

VIII. New Business

- A. Insurance Vendor - Karen Meltenberger - See above.
- B. District Goals and Objectives - A Special Meeting is called for 6:00 P.M., March 9, 2004, to review the Districts Goals and Objective.
- C. 2003 and 2004 Budget - See Consent Agenda
- D. Employee Deferred Compensation Resolution 2004-02 - Commissioner Helland moved to approve Resolution 2004-02; motion carried.
- E. Commissioners/Staff Retreat - The Board will set March 27, 2004, 9:00 A.M. at the Boat Yard Inn for the working retreat.
- F. Confirm Volunteer Membership FF/EMT Christopher Ross and H.S. Firefighter to Firefighter Holly Fairbrook - Commissioner Elliot moved to approve the membership of Firefighter Holly Fairbrook; motion carried. Commissioner Helland moved to approve the membership of Christopher Ross upon a successful driver's license background check; motion carried.

- IX. Announcements - Chief Stout reminded the Board that the District hosts the April 1, 2004 SnoIsle Commissioners

Island County Fire District #3
Regular Commissioners Meeting
February 12, 2004 - Minutes

Association Meeting. He has arranged for a HazMat Decon demonstration. The District bus will be available to pickup commissioners at the ferry dock.

X. Varia -

Paula Schuler will be out of the office on medical leave starting February 18, 2004.

XI. Executive Session - No executive session

XII. Adjournment - Meeting adjourned at 8:00 P.M.

Paula Schuler
District Secretary