

SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
May 11th, 2017 – 6:00 PM
Agenda

In Attendance: Chairman Simmons, Commissioner Mestemacher, Commissioner Elliot, Chief Palmer

In Audience: Chief Moffatt, Chief Cotton, Chief Beck, Chuck Baker, Tom Gideon, Jerry Beck, Jeff Cravy, Jean Cravy, Jim Dobberfuhl, Rebekah Pomeroy, Herschel Rostov, Robert Husom, Tony McNair, Carlee Mills, Travis Zimmerman, Carmen Guerra-McAdams, Robyn Hagglund, Eldon Baker, Naomi Blair, Sean McDougald, Tom Peterson, Anne Collins, Sherrye Wyatt, Kyle Jensen, Carl Hillegas, Jon Gabelein, Brent Davidson, Gary Gabelein, Janie Gabelein and other interested parties.

- I. **Call to Order.** Chairman Simmons called the meeting to order at 6:00P.M.
- II. **Pledge of Allegiance.**
- III. **Approval of Agenda.** Chief Palmer requested to remove item “e” under New Business due to not receiving the Interlocal agreement prior to this meeting. Commissioner Elliot moved to approve the agenda with the removal of item “e” under New Business, motion carried.
- IV. **Public Input.** None.
- V. **Consent Agenda** - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS’s Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting on April 13th, 2017
 - b. Finance Officer’s Reports –
 - c. Monthly Vouchers— \$249,382.40

Commissioner Elliot moved to approve the consent agenda as presented, motion carried.
- VI. **Unfinished Business** –
 - a. **Bayview Fire Station Update.** Chief Palmer informed the Board that all of the plans have been submitted to Island County for the building permits and they will be in review for approximately 6-8 weeks.
 - b. **Bond Update.** The bond process is complete and the funds have been deposited into our account.
- VII. **New Business** –
 - a. **Appointment of Department Lieutenants:** Jon Gabelein, Brent Davison, Anne Collins, Chuck Baker, Tom Gideon, and Jeff Cravy. Chief Palmer introduced the six new officers and a pinning ceremony took place. Chairman Simmons congratulated and thanked everyone on behalf of the board.
 - b. **Request for Letter of Support.** Chief Palmer informed the Board that Chet Ross with the Chamber of Commerce contacted SWFE to request a letter of support from the district in support of a traffic light at the intersection of Cameron Road and SR525. Chief Palmer will be attending a meeting on the 23rd of May with the DOT to discuss this. After a brief discussion amongst the Board, Chief Palmer will write a letter of support for some type of traffic control but not necessarily for a traffic light.
 - c. **Investment Options Discussion for Bond.** With funds received from the bond, there is the potential to invest some of the funds that won’t be spent immediately. Kay Cope, Finance Officer, has been in communication with Island County Treasurer, Wanda Grone, discussing some investment options. Kay will work on a list of options to present to the board as soon as possible.
 - d. **Annual Report for 2016.** Kay Cope, Finance Officer, presented the board with their own packets of the Annual Report that was submitted to the Auditor’s Office on May 2nd.
 - e. **Renewal of Interlocal Agreement with Whidbey Health.** –*Item removed from Agenda.*
 - f. **Discussion of Residency Requirement for Volunteers.** Chief Palmer informed the Board that he was

presented with an out of area volunteer program by the retention and recruitment committee. Chief Palmer requested guidance from the Board as this would mean a handful of policy changes would need to be made. Chairman Simmons expressed that he is not opposed to the proposal but wanted to know what the risks, liabilities, and funding concerns would be. Chief Palmer will work with AJ Agnew (R&R Committee member) as well as getting feedback from Brian Snure and the membership as a whole and will be discussed at the next meeting.

VIII. Announcements: None

IX. Varia: None

X. Executive Session: None

XI. Action taken as result of Executive Session: None

XII. Conclude. Chairman Simmons concluded the meeting at 6:30P.M.

Attest:

Kay Cope,
District Secretary