

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

December 12 2002 - 7:00 P.M.

MINUTES

In attendance:

Chairman Bob Elliot
Commissioner Mike Helland
Commissioner Dennis Webster
Chief Don Smith

Guests:

Darin Reid, Forrest Hughes, Paul Busch, Eldon Baker, Don Elliot, Gary Gabelein, Les Hagstrom, Gayle Saran, Jerry Beck, Mike Cotton

I. Call to Order - Chairman Elliot called the meeting to order at 7:00 P.M.

II. Approval of Agenda - Commissioner Helland moved to approve the agenda with the addition of the Levy Rate Resolution to the 2003 Requested Budget in Unfinished Business and the Warrant Processing Agreement to New Business; motion carried.

III. Public Input - Gary Gabelein wished everyone Merry Christmas.

So. Whidbey Volunteer FF & EMS Associations - The Association had enough funds this year to lighten the holidays for 9 families this holiday season.

IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

A. Approval of Minutes

1. November 14, 2002 Regular Meeting
2. November 21, 2002 Special Meeting
3. December 4, 2002 Special Meeting

B. Report of Correspondences

C. Finance Officer's Report

D. Monthly Vouchers -

1. Payroll - November 1-15, 2002 - \$14,208.88
2. Payroll - November 16-30, 2002 - \$14,268.37
3. Payroll - November IRS Command \$200.44

Island County Fire District #3
Regular Commissioners Meeting
December 12, 2002 - Minutes

4. November 2002 Vouchers \$24,459.33

E. Chief's Report

Commissioner Helland moved to approve the Consent Agenda with the addition of \$499.32 to the November Vouchers; Motion carried.

V. Unfinished Business

A. Freeland Station - Chief Smith informed the Board that the station's exhaust system's electrical issue remains unsettled. If there is no resolution by the end of the month he recommended the District put the system into working order and deduct the cost from the contracted 5% retainage.

1. Water Recovery Contract - After research both Commissioner Helland and Chief Smith concluded the effort and cost of implementing a Water Recovery Contract would be greater than the potential for a reasonable recovery. Commissioner Webster moved to abandon the effort and the potential agreement; motion carried.

2. Dedication Plaque - The board agreed upon the dedication plaque verbiage and after requesting input from the public in attendance, concluded the plaque should be cast bronze and mounted on the building exterior.

B. Clinton Station Remodel - The punch list is complete. An inexpensive carpet will be installed in the back bay to eliminate echoes when it doubles as classroom space.

C. 2003 Requested Budget - Commissioner Helland moved to approve the Requested 2003 Budget; motion carried.

1. Salaries Resolution - Chairman Elliot moved to approve Salaries Resolution 2002-15

2. Levy Rate Resolution - Commissioner Helland moved to approve the Levy Rate Resolution 2002-16 requested by the County Assessor Office; motion carried.

VI. New Business

A. Warrant Processing Agreement - Island County Auditor requested formalization of the new procedure to submit warrant requests through the internet. Commissioner Helland moved to approve the Warrant Processing Agreement Between Special Taxing Districts and Island County Auditor; motion carried.

VII. Announcements - Commissioner Helland wished everyone Merry

Island County Fire District #3
Regular Commissioners Meeting
December 12, 2002 - Minutes

Christmas and a Safe Happy New Year

VIII. Varia - Chief Smith informed the Board that the advertisement, and job description are in place for the new part time administrative clerk.

The low bidder at 2.25%, Buyers Data/Broker Bert Bennehoff, will be the exclusive sales agent for the District surplused property.

IX. Executive Session - No Executive Session

X. Adjournment - Meeting adjourned at 7:40 P.M.

Paula Schuler
District Secretary