

ISLAND COUNTY FIRE PROTECTION DISTRICT NO. 3

SPECIAL MEETING

MONDAY, MARCH 20, 1989

In attendance: Gary Gabelein, Commissioner  
Ken McClellan, Commissioner  
Tom Saunders, Commissioner  
Bruce Klassen, Chief  
Paul Busch, Assistant Chief  
Bob McGinty

CALL TO ORDER

The meeting was called to order at 10:07 a.m. by Commissioner Gabelein.

MASTER PLANNING

A discussion ensued regarding the parking bay to be built at the Bayview Station.

A motion was made by Commissioner Saunders appointing Commissioner McClellan as coordinator of the building project for the parking bay. Commissioner Gabelein seconded the motion; the motion carried.

The master planning list, as submitted by Commissioner Saunders, was then discussed item by item, with revisions made (attached as Exhibit A). The final list, as well as a mission statement proposal, will be presented at the regular meeting of April 11, 1989.

EXECUTIVE SESSION

At 12:32 p.m. Commissioner Saunders made a motion to adjourn to executive session to discuss personnel matters. Commissioner McClellan seconded the motion; the motion carried.

At 1:15 p.m. the meeting was reconvened, at which point the Board directed the Chief to obtain the following information:

1) Job descriptions of District Chief, Assistant Chief, District Secretary, and the combination position Mechanic/EMT/Firefighter;

2) Salary comparisons of the above stated positions from other comparable districts within the state of Washington;

3) Employee evaluation forms used by other districts;

4) Salary range comparisons showing step raises and time intervals of other comparable districts within the state of Washington.

#### ADJOURN

As there was no further business to discuss, Commissioner Saunders made a motion to adjourn the meeting. Commissioner McClellan seconded the motion; the motion carried.

The meeting was adjourned at 1:25 p.m.

Respectfully submitted,

*Susan E. Samuelson*  
Susan E. Samuelson  
Secretary, Island County  
Fire Protection District  
No. 3

Approved:

*Gary Gabelein*  
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Gary Gabelein, Chairman

*Ken McClellan*  
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Ken McClellan, Commissioner

*Tom Saunders*  
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Tom Saunders, Commissioner

\*Minutes are not official until approved at the next regular meeting.

DISTRICT PLANNING  
1989

1 YEAR ('89) PRIORITIES

OBJECTIVE:	*IMPLEMENTATION:	FINANCING:
1. WSRB grading	B,C,S & Water Dist's	nil
2. Vehicle shed	B,C	
3. Sec. position full-time	B,S	existing levy
4. Comm. Ctr. recorder	C,D	'89 Budget
5. 4 Breathing App.	C	'89 Budget
6. Mission Statement	C,S	nil
7. Adopt Business Model	C,S	nil
8. Pagers (6)	C	'89 Budget
9. Recruiting standard & Phys. agility testing	C,S, A/C	nil
10. Qtly. Newsletter (communications)	C,S	nil
11. Daytime drills	A/C,S	'89 Budget
12. Pocket spanners	C	'89 Budget
13. Flashlights	C	'89 Budget
14. 35mm camera	C	'89 Budget
15. Adm. Regulations	C,S	nil
16. Annual Pension Stmt.	S	nil
17. RESEARCH:		
Response time	Committee	undetermined
Salary scale	"	"
More De-Fib's?	"	"
Add Port. Radios?	"	"
Form HAZ-MAT unit?	"	"
Staff evaluations	B,C,S	nil
Paid FF positions	Master plan	undetermined
18. Paint Bayview stn.	C	'89 Budget?
19. Raise Saratoga doors	C	'89 Budget?

\*B=Board, C=Chief, S=Secretary, A/C=Asst. Chief/Training, O=Officers,  
D=Dispatch

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2 YEAR ('90) PRIORITIES

OBJECTIVE:	IMPLEMENTATION:	FINANCING:
1. Determine costs to buy new Tanker(s)	B,C,S	?
2. Complete Dist. Operations manual (adopt)	B,C,S,A/C,D	?
3. 12 pagers	C	
4. Replace Bush Pt. roof	C	regular levy

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3 YEAR ('91) PRIORITIES

OBJECTIVE:	IMPLEMENTATION:	FINANCING:
1. Order new Engine	Committee, B,C,S	regular levy
2. Freeland/Bayview remodel or addition?	B,C,S	lid lift, bond
3. 12 pagers	C	regular levy
4. Standardize attack (1-3/4") lines/nozzles	C	regular levy
5. Gen/sets lights on all Engines	C	regular levy
6. Use Central Dispatch (I.C.E.S.C. Dist.)	B,C,S	undetermined
7. Adopt NFPA std. 1500	OSHA-WISHA req.? B,S	lid lift
8. Identify Dist. Mech. Technician	C,A/C,D	nil
9. All BA's standardized	C	regular levy
10. More BA's ?	Committee	undetermined
11. Phase in new Tanker?	Committee, B,C,S	lid lift, bond
12. Gen/set in station(s)	C	undetermined

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5 YEAR ('93) PRIORITIES

OBJECTIVE:	IMPLEMENTATION:	FINANCING:
1. Add station(s)?	Task Force	bond, lid lift
2. Replace all Protective Clothing	C	regular levy
3. Complete Pager replacement program	C	regular levy
4. RESEARCH: Need for paid FF's High School training program	Committee	lid lift
5. Address I.D. project	FF Assoc.	fund raising

COMMENTS: