

**SOUTH WHIDBEY
FIRE/EMS
REGULAR MEETING
5579 Bayview Road, Langley,
Washington
August 13th, 2020 – 5:30 PM**

<https://global.gotomeeting.com/join/922146037>

Minutes

Attendance via GoTo Meeting: Chairman Mestemacher, Vice Chairman Noblet, Commissioner Metz, Chief Palmer.

In Audience: Deputy Chief Terry Ney, FF/EMT Blake Benenati, FF/EMT LT. Leah Kalahiki, FF/EMT Robbie Husom, Brad Steiner, Vicki Lange, Tyler Robbins, Sherrye Wyatt, Suzi Prentiss.

- I. **Call to Order.** Chairman Mestemacher called the meeting to order at 5:33p.m.
- II. **Approval of Agenda.** Commissioner Noblet made a motion to approve the agenda as presented; Commissioner Metz seconded.
- III. **Public Input.** None.
- IV. **Consent Agenda** - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting on July 9th, 2020
 - ii. Special Meeting on July 23rd, 2020
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers— \$284,831.12

Commissioner Metz made a motion to approve the Consent Agenda; Commissioner Noblet seconded.

- V. **Unfinished Business** –
 - a. **Levy Lid Lift Update.** Chief Palmer stated that the ballot measure is currently sitting at 65% approval. Commissioner Noblet commented that he appreciates those who were out waving support signs, and the Commissioners, Chief, staff and firefighters who were all sharing the same message.
 - b. **COVID-19 Update.** Chief Palmer notified the Board that the District staff still remains COVID-19 free. We are still working on the grant. Deputy Chief Beck is scouting for personal protective gear that is in stock from vendors; thankfully the District had a small stash for emergencies. We are still requiring masks to be worn in the stations, and limiting public contact. Deputy Chief Ney stated that the firefighters are checking temperatures when coming on-shift, and being pre-screened via a questionnaire. Volunteers are receiving regular reminders as well.

VI. **New Business –**

- a. **Approval of New Members: Nicole Helseth, Gabriel Renville, Suzanne Reynolds and Tyler Robbins.** Chief Palmer introduced the District’s new members and the Board welcomed them.
- b. **Resolution 2020-12 Warrant Cancellation.** Commissioner Metz made a motion to approve Resolution 2020-12 Warrant Cancellation; Commissioner Noblet seconded. Motion carried.
- c. **Resolution 2020-13 Mid-Year Budget Adjustment.** Chief Palmer explained the proposed budget adjustments to the Board, many of which stemmed from large invoices dating back to 2018 and 2019 that weren’t received until 2020. In total, \$97,347 is being requested to transfer. Chief Palmer also stated that he has asked Deputy Chief Ney to draft specs for an engine to potentially order toward the end of the year.

Chief Palmer also notified the Board that we have a failed access control system and Deputy Chief Beck has been able to make it work until now, but it does need to be replaced. He is asking for \$166,000 to replace this.

Commissioner Noblet made a motion to approve Resolution 2020-13 Mid-Year Budget Adjustment as presented; Commissioner Metz seconded. The motion passed unanimously.

- d. **Interlocal Agreement with Snohomish County 911 for co-location at the Cultus Bay Road Tower Site.** Brad Steiner from Snohomish County 911 introduced himself and discussed the proposed interlocal agreement with the District. The purpose is to allow Snohomish 911 to put in some infrastructure to boost communication reception. Mr. Steiner’s vision for the future is to bridge communication between Districts and they are looking to partner with every neighboring city.

After Mr. Steiner answered questions from the Board, Commissioner Metz made a motion to approve the Interlocal Agreement with Snohomish County 911; Commissioner Noblet seconded. The motion passed unanimously.

- e. **Assign Commissioner to Budget Meetings.** Commissioner Noblet volunteered to attend the District’s budget meetings and report back to the Board. Meetings are held every Wednesday morning and all administrative staff as well as a Lieutenant firefighter attend. Chief Palmer plans to have the certified budget to the County by November 23rd.

VII. **Announcements:**

- a. Chief Palmer stated the Board that the District received a \$250 donation from a local resident. Chief Palmer will be reaching out to her to see if she is interested in being on the citizen’s advisory board.

VIII. **Comments from Commissioners:** Commissioner Noblet commented that he would like to include the Board member’s names and possibly photos in future Flash Point newsletters. He also suggested commissioners could provide short articles of topical interest. He commented he was interested in submitting text about the value of Knox Boxes, emergency preparedness and CERT training for subsequent issues of the newsletter.

IX. **Executive Session:** None.

X. **Action taken as result of Executive Session:** None.

XI. **Conclude.** Chairman Mestemacher concluded the meeting at 6:32 p.m.

Sarah Pedersen,
District Secretary