

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

October 11, 2007 – 7:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bob Elliot
Commissioner Dennis Webster
Chief Dan Stout

Guests:

Matt Czarnik, Gary Gabelein, Kenon Simmons

- I. Call to Order – Chairman Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda – Commissioner Elliot moved to approve the Agenda as printed; motion carried.
- III. Public Input – Nil
- IV. So. Whidbey Volunteer FF & EMS –
 - Lt. Czarnik reported the Association will publish the list of their new officers in December.
 - The TERC Team received high honors in the Canadian Challenge.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. September 13, 2007 Regular Meeting
 2. September 25, 2007 Special Meeting
 - B. Finance Officer's Reports
 - C. Monthly Vouchers –
 1. September 2007 Payroll – \$51,683.86
 2. September 2007 Warrants - \$69,659.28
 - D. Chief's Report
 - E. 2nd Reading District Policy 1.21 Revision

Chairman Elliot moved to approve the Consent Agenda as printed; motion carried.

VI. Unfinished Business

- A. Langley Property - Chief Stout reported the short plat is complete and the District has received a check from Island Transit as agreed upon. With the finalization of the short plat there is a slight difference in the square footage and sale amount which will be cleared up within the next couple months. Carletti Architects are preparing the bid packets.
- B. Bayview Property – The time extension for the due diligence period was successfully extended to December 15, 2007 on the Bayview Road property.

Mr. Hoss has accepted the District's offer to purchase his land adjacent to the Bayview Road property. Commissioner Webster moved authorize Chief Stout to sign the purchase and sale agreement and to issue a warrant for \$30,000 earnest monies; motion carried. This purchase brings the total acreage of the Bayview Road property to approximately 9.5 acres for the badly needed centralized administrative and training facilities as well as a modern fire station in a prime location.

Chief Stout shared with the Board the architects Time-line and Progress Goals currently set forth (see attached.)

- C. EMS Study – A 47 page first draft is now in the hands of key people in the District for review. This will be returned to ESCi for editing to include their comments and corrections.
- D. 2008 Budget – A special Meeting is called for October 17, 2007 6:00 P.M. at the Freeland Station to address the 2008 Budget.

VII. New Business

- A. Confirmation of Membership – HS Josh Neil, High School Fire Fighter now over 18 FF Garret Blasko , FF Jon Blasko, and returning Fire Fighters FF Jeff Parker and FF Brandon Callahan – Commissioner Elliot moved to affirm the memberships of the aforementioned firefighters; motion carried.

VIII. Announcements - Chief Stout reminded the Board of the Washington Fire Commissioners Conference October 24th-26th in Pascoe, Washington.

- IX. Varia – Chief Stout reported to the Board that 1A of the Strategic Plan has been completed. He will also bring this to the attention of the District Officers at their next meeting.
- X. Executive Session – No Executive Session.
- XI. Action taken as result of Executive Session - nil
- XII. Adjournment – Meeting adjourned at 7:38 P.M.

Paula Schuler
District Secretary