

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

November 14, 2002 - 7:00 P.M.

Minutes

In attendance:

Chairman Bob Elliot
Commissioner Mike Helland
Commissioner Dennis Webster
Chief Don Smith

Guests:

South Whidbey Record reporter Gayle Saran, Todd Graves, Harriet Behncke, Craig Holman, Andy Campbell, Forrest Hughes, Jaymes Stewart, Don Elliot, Faye Elliot, Darin Reid, Mike Cotton, Les Hagstrom, Jerry Beck, Eldon Baker, and Chris Callahan

- I. Call to Order - Chairman Elliot called the meeting to order at 7:05 P.M.
- II. Approval of Agenda - Commissioner Webster moved to approve the agenda as printed; motion carried.
- III. Public Input
So. Whidbey Volunteer FF & EMS Associations - Volunteer representative Forrest Hughes reported the Association will be bringing their finalized policy recommendations to the Board in the near future. Lt. Hughes also announced the association is seeking donations to their holiday charity fund.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. October 16, 2002 Regular Meeting
 2. October 23, 2002 Special Meeting
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - October 1-15, 2002 - \$14,057.01
 2. Payroll - October 16-30, 2002 - \$15,305.84
 3. Payroll - October IRS Command \$196.61
 4. October 2002 Vouchers \$203,850.76
 - E. Chief's Report

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- F. Resolution 2002-10 - Implicit Price Deflator
- G. Resolution 2002-11 - Limit Factor Increase
- H. Resolution 2002-12 requested Levy for 2003

Commissioner Helland moved to approve the Consent Agenda striking Resolutions 2002-10 and Resolution 2002-11 and adding Westcott Floor Covering's invoice for \$2,239.64 to the monthly vouchers; motion carried.

V. Unfinished Business

- A. Freeland Station - The Board will take into consideration a request from a local business to rent the building on East Harbor Road until such building is sold. There is also a request from Senior Services to store building materials in this building.

The ventilation system in the bays not working properly is still an issue with the contractor. The recliners for the day room have been delivered.

Dedication and open house is scheduled for January 11, 2003, from 2:00 P.M. to 6:00 P.M.

- B. Clinton Station Remodel - An open house is being planned now that the Clinton Station is nearing completion.
- C. 2003 Budget - Upon Chief Smith's recommendation a Special Meeting will be held 6:00 P.m. November 21, 2002 to address the 2003 Budget. Location to be announced later.

VI. New Business

- A. Surplus Real Property (Resolution 2002-13) - Commissioner Helland moved to approve Resolution 2002-13 surplusing the properties on High Road, Saratoga Road and East Harbor Road; motion carried.

Real estate brokers have been notified and RFPs requested per District Policy. Bid openings set for December 2, 2002. Commissioner Helland moved to authorize Chief Smith to execute a contract with the lowest bidder; motion carried.

- B. Surplus Pagers (Resolution 2002-14)- Commissioner Helland moved to sign Resolution 2002-14 surplusing 70 pagers and 29 chairs; motion carried.
- C. Bush Point Station - The Board entertained a request from the owners of the property adjacent to the High Road Property for the District to consider restoring the original property line configurations. (see attached letters.)

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Chairman Elliot recessed the meeting for a 5 minutes executive session to consider the offer. Upon reconvening Commissioner Helland moved to set aside District policy and accept Mr. Graves and Ms. Behncke's offer to purchase said property contingent upon both sides agreeing to price and the property re-established to the original property lines; motion carried.

- D. February 2003 Meeting Date - Upon Chief Smith's request Chairman Elliot moved to reschedule the February 14, 2003, Regular Commissioners Meeting to February 13, 2003; Motion carried.
- E. Van Pelt Engine - Since the Van Pelt Engine has been advertised twice and no responses, The Board agreed to donate the vehicle to a Washington fire department in need. The notice will run in trade journals and a date will be set to consider all requests. (copy of advertisement attached)
- F. Biannual Goals Review Meeting - A special meeting is called for December 4, 2002 at 6:00 P.M. for the District's semi annual Goals Review Meeting.

VII. Announcements - No announcements.

VIII. Varia -

- A. The District received a \$500 check from Puget Sound Anglers designated to the Personal Water Craft Fund. Since the District does not have such a fund the check will be returned to the club for clarification.
- IX. Executive Session - Chairman Elliot called a fifteen minute executive session to discuss the Chief's evaluation.
- X. Adjournment - Meeting adjourned at 8:35 P.M.

Paula Schuler
District Secretary