

**ISLAND COUNTY FIRE DISTRICT #3**  
**REGULAR MEETING**  
**5535 Cameron Road, Freeland, Washington**  
**June 12, 2008 – 7:00 P.M.**  
**Minutes**

In Attendance:

Chairman Mike Helland  
Commissioner Bob Elliot  
Commissioner Kenon Simmons  
Chief Dan Stout

Audience: Paul Busch

- I. Call to Order – Chairman Helland opened the meeting at 7:00 P.M.
- II. Approval of Agenda – Commissioner Elliot moved to approve the Agenda as printed; motion carried.
- III. Public Input – Nil
- IV. So. Whidbey Volunteer FF & EMS - Nil
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. May 8, 2008 Regular Meeting
    2. June 5, 2008 Special Meeting
  - B. Finance Officer's Reports
  - C. Monthly Vouchers –
    1. May 2008 Payroll – \$63,517.37
    2. April 2008 Warrants - \$649,564.58
  - D. Chiefs Report

Commissioner Simmons moved to approve the Consent Agenda as printed; motion carried.
- VI. Unfinished Business
  - A. Langley Property – Chief Stout reported the siding and roof on the new Langley Fire Station will be going on next week. At present time he is confident the project will come in on time.
  - B. Bayview Property – Carletti Architects has worked up a rough preliminary cost estimate on the Bayview Project. (Attached) Discussion followed focusing on public education for funding the project.  
  
Item tabled for the Special Meeting/Workshop July 10, 2008, Freeland Station, 5:30 P.M. prior to the Regular Meeting at 7:00 P.M.
- VII. New Business
  - A. Confirmation of Memberships for 2008 Fire Academy and EMT Class – High School Firefighters Tim Adkinson, Leah Hughes, Carly Simmons, Dylan Scoles, and Ryan Zalewski. Firefighters Richard Neal and EMTs Kimberly Boenish,

Katherine Eyth, and Larry Shorey. – Commissioner Elliot moved to approve the memberships for the aforementioned firefighters and EMTs; motion carried.

- B. Microsoft Volunteer Matching Donation – Chief Stout recommended the funds be applied to the Volunteer Recruitment and Retention Budget Line. The Board concurred.
- C. Regular Commissioner Meeting Date/Time Change – Commissioner Simmons moved to direct staff to have a resolution ready for the July Regular Meeting to move the Regular Commissioners Meeting to 5:30 effective with the August 14<sup>th</sup> 2008, Regular Commissioner Meeting; motion carried.

VIII. Announcements

Chief Stout:

- Only Christina Parker and Don Mason applied for the stipended Volunteer Recruitment/Retention Coordinator's position. As a team they will share the duties of the position and their first meeting will be in July
- In consideration of the rising cost of fuel recently D/C Cotton has arranged for the District to procure fuel through the County saving about 50¢ a gallon.
- Estimates for reroofing Station 32 and 33 were distributed to the Board and will be addressed in the July 2008 Regular Meeting.
- Chief Stout will be on vacation June 23<sup>rd</sup> -27<sup>th</sup>.

Commissioner Helland will be out of the District July 11<sup>th</sup> – 16<sup>th</sup>.

- IX. Varia – The June 10, 2008, MCI mission was to test the District's SOP on Earthquakes. The mission was achieved and much was learned. A temporary radio repeater was installed for the drill which improved incoming traffic and radio to radio communications but overloaded dispatch and created as many problems as it solved. Jerry Beck will address this in depth in his report to the Chief.
- X. Executive Session – Commissioner Simmons requested a 20 minute Executive Session to discuss a potential litigation. Chairman Helland recessed the meeting at 7:55 and reconvened the meeting at 8:20.
- XI. Action taken as result of Executive Session – No Action was taken.
- XII. Adjournment - Meeting was adjourned at 8:22 P.M.

Paula Schuler  
District Secretary