

**SOUTH WHIDBEY  
FIRE/EMS  
REGULAR MEETING  
5579 Bayview Road, Langley,  
Washington  
June 11<sup>th</sup>, 2020 – 5:30 PM**

<https://global.gotomeeting.com/join/618881573>

**Minutes**

**Attendance via GoTo Meeting:** Chairman Mestemacher, Vice Chairman Noblet, Commissioner Metz, Chief Palmer.

**In Audience:** FF/EMT Leah Kalahiki, Deputy Chief Jon Beck, FF/EMT Robbie Husom, Sherrye Wyatt, 1 unknown caller.

- I. **Call to Order.** Chairman Mestemacher called the meeting to order at 5:34p.m.
- II. **Approval of Agenda.** Commissioner Noblet made a motion to approve the agenda as presented; Commissioner Metz seconded.
- III. **Public Input.** None.
- IV. **Consent Agenda** - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - a. Approval of Minutes
    - i. Regular Meeting on May 14<sup>th</sup>, 2020
  - b. Finance Officer's Reports –
  - c. Monthly Vouchers— \$187,010.27

Commissioner Metz made a motion to approve the Consent Agenda; Commissioner Noblet seconded.

- V. **Unfinished Business** –
  - a. **Levy Lid Lift Update.** Chief Palmer stated that ballots should arrive to residents by mid-July. The District has a FAQ card that will be mailed out at the end of June, which will provide more information to citizens. We will also be mailing out a quarterly newsletter. The union local and a citizen's group have purchased signs in support of the levy and are distributing them. If a Commissioner requests a sign, they may contact Chief Palmer who will pass the request to the citizen group to provide the sign.
  - b. **COVID-19 Update.** Chief Palmer notified the Board that the District is required to have a written re-opening plan, and he is actively working on this. The County health department plans to submit a Phase 3 application to the WA State Department of Health, but it is anticipated that the approval process will be lengthier than the Phase 2 approval. Chief Palmer stated that he is hopeful that we will be able to conduct the District's July regular meeting in person, following social distancing guidelines.

Chief Palmer stated that he was notified that there is a FEMA grant for N95 mask purchases during and in preparation of COVID-19; he will work with Finance Officer Sarah Pedersen to gather required documents to submit for the grant.

- VI. **New Business** – None.
- VII. **Announcements:**
- a. **Fire Fair Status.** Chief Palmer stated that it is possible that the District will still be able to hold the annual Fire Fair; July 25th is a potential date, as well as the 18th. As of right now, the goal is to still hold the Fire Fair unless told otherwise.
- VIII. **Comments from Commissioners:** Commissioner Noblet notified Chief Palmer that he has not received word on ICOM meetings for some time. Chief Palmer will get in contact with ICOM and revert back to Commissioner Noblet on the current status of meetings.
- IX. **Executive Session:** None.
- X. **Action taken as result of Executive Session:** None.
- XI. **Conclude.** Chairman Mestemacher concluded the meeting at 5:49 p.m.

Sarah Pedersen,  
District Secretary