

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

December 12, 1996 - 7:00 P.M.

MINUTES

In attendance:

Chairman Robert McGinty
Commissioner Bruce Bell
Commissioner Bill Benjamin
Chief Don Smith

- I. Call to Order - Meeting called to order at 7:05 P.M.
- II. Approval of Agenda - Commissioner Bell moved to accept the agenda as printed; motion carried.
- III. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. November 14, 1996
 2. November 21, 1996
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers - \$30,748.28
 - E. Chiefs Report
 - F. Resolution 96-15 Adjusting \$3000 from Legal Account to Facilities Improvement.

Commissioner Benjamin moved to accept the consent agenda as printed; motion carried.

- IV. Unfinished Business
 - A. 1997 Budget - Commissioner Bell moved to accept the 1997 Expenditures as proposed by Chief Smith in his November 27, 1996 memo to the Board in the amount of \$1,048,861.00; motion carried.
 - B. LOSAP Review - The new billing date of January is established with the VFIS. No action necessary.

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- C. Cancellation of Policy 5301, VODG - Second Reading - With no objections to the second reading the motion to remove Policy #5301 stands.
- D. 1996 Awards Banquet/Christmas Party - After looking into inviting retired members of the District to the Awards Banquet/Christmas Party the Chief reported the numbers were larger than expected and the possibility of overlooking someone even greater. It was decided to keep the Banquet open to active members only. The invitation may be extended at the annual picnic instead.

V. New Business

Election of 1997 Board of Commissioners Chairperson and Vice Chairperson. - Commissioner Benjamin nominated Commissioner Bell as 1997 Chairperson. Commissioner Bell nominated Commissioner McGinty for 1997 Vice-Chairperson and Commissioner McGinty nominated Commissioner Benjamin for 1997 Vice-Chairperson. Nominations closed.

Commissioner Benjamin moved to elect Commissioner Bell for 1997 Chairperson; motion carried.

After votes were cast Benjamin received one vote and McGinty received one vote (Commissioner Bell withholding his vote) lots were cast and Commissioner Benjamin was selected as 1997 Vice-Chairperson.

Commissioner Bell moved to appoint Paula Schuler as 1997 Financial Officer for the District; motion carried.

Commissioner Bell moved to appoint Commissioner Bell as the 1997 Representative for the Board of Volunteer Firefighters; motion carried.

VI. Announcements - Secretary Schuler read the thank you card from April Bruner-Bryant.

VII. Varia - Chief Smith reported to the Board on his research concerning the class covering RCW42 and parliamentarian

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procedures. He was able to ascertain that State Auditor's Office during the District's last state audit recommended the Board receive professional guidance concerning RCW42. The Board requested Chief Smith to follow up by finding an appropriate, and inexpensive if possible, means for this instruction.

Commissioner Benjamin will be excused from the January 1997 Commissioners Regular Meeting. Chief Smith brought up the fact that the 1996 Books will be closed on January 1997 meeting. The January meeting will require the approval of funds transfer from account to account to balance the books prior to that closure. Commissioner Benjamin assured Chief Smith he was aware of the fact.

After researching the Small Works Roster requirements and consulting the attorney, the Chief reported that it was deemed legal for the District to use the County's Small Works Roster if the District adopts this roster by resolution. The necessary resolutions will be addressed in the January 1997 meeting.

It was proposed to the Commissioners to assign a resolution number to adopted resolutions at the time of the approval to speed up the process. The Commissioners agreed to the process.

The Chief reported to the Commissioners of the purchase of 12 radios from Bellevue Fire Department at a savings to the District of approximately \$16,000.

The Secretary was instructed to continue with the new format for the Correspondence report.

The Chief received approval to purchase a new rescue mannequin at a cost of \$700.

The Board gave the Secretary instructions to register the 3 Commissioners and the Chief at the 1997 WFCA Conference in Spokane October 1997.

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VIII. Executive session - The Commissioners went into executive sessions at 8:05 to present the Chief with his 1996 Performance Evaluation.

Meeting reconvened at 8:55 P.M.

IX. Adjournment - Meeting adjourned at 8:55 P.M.

Paula Schuler
District Secretary

PS/ps