

SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
January 14, 2014 - 5:30 PM

Minutes

In Attendance:

Chairman Kenon Simmons
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Rusty Palmer

In audience: DC Cotton, Ben Watanabe

- I. Call to Order – Chairman Helland called the meeting to order at 5:30pm.
- II. Pledge of Allegiance
- III. Approval of Agenda –Commissioner Simmons moved to approve the agenda; motion carried.
- IV. Annual Organizational Meeting –
 - a. Election of Chair – Commissioner Helland moved to elect Commissioner Simmons Chairman for 2014; motion carried.
 - b. Election of Vice Chair – Commissioner Simmons moved to elect Commissioner Helland Vice Chair for 2014; motion carried.
 - c. Board of Volunteers Fire fighters Rep – to remain the same for 2014; Gary Gabelein, Eldon Baker as alternate.
- V. Public Input - none
- VI. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting December 12th, 2013
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers –
 - i. Payroll Warrants December 31, 2013– \$27,866.88
 - ii. Payroll Warrants January 2014 - \$49,140.18
 - iii. Vendor Warrants December 31, 2013– \$474,993.84
 - iv. Vendor Warrants January 2014 - \$103,667.58
 - d. Resolution 2014-01 – canceling warrant

Commissioner Elliot moved to approve the consent agenda; motion carried.
- VII. Unfinished Business –
 - a. Fire Boat Update – Chief Palmer updated the Board, the boat is in port at Langley Marina. Hope to be in sea trials at the end of the week. Ben Watanabe from the Record would like to be on the sea trials if possible. Rep Larson will be out on the 23rd to inspect the marina and the boat. Electronics are in place and functioning, testing still needs done. Chris Blasko, Jim Towers and AC Busch are ready to do tests.
 - b. Budget Discussion – Chief Palmer informed the Board that the District had a 15.3 percent savings across the budget in 2013. The Finance Officer is completing the year end close.
- VIII. New Business –
 - a. Resolution 2014-02 – Set Regular Commissioner Meeting dates for 2014 based on calendar dates for financials. Commissioner Helland moved to approve the resolution; motion carried.
 - b. Inter-local Agreement, SW Port District – approval of an inter-local agreement for harboring of the fire

boat. Commissioner Elliot moved to approve the agreement; motion carried. Chairman Simmons signed the agreement.

c. Bid Award – Chief Palmer announced the winning bid from LN Curtis total \$24,816.76, single bidder for Fire Hose. Commissioner Elliot moved to approve the bid; motion carried.

d. Bid Award – Chief Palmer announced the winning bid from TSI Inc. total \$12,066.78, two bidders for Fit Tester. Commissioner Helland moved to approve the bid; motion carried.

- IX. Announcements – Chief Palmer announced the special meeting on Thursday January 16th for the Audit Exit Conference at 3:30pm.
- X. Varia – none
- XI. Executive Session – none
- XII. Action taken as result of Executive Session – NA
- XIII. Concluded – 5:57pm

Cindy Rehberg
District Secretary