

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING - BAYVIEW STATION
AUGUST 7, 1997 - 7:00 P.M.
MINUTES

In attendance:

Chairman Bruce Bell
Commissioner Robert McGinty
Commissioner Bill Benjamin'
Chief Don Smith

- I. Call to Order - Chairman Bell called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Benjamin moved to accept the Agenda as printed; motion carried.
- III. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. July 10, 1997
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers - \$224,531.11
 - E. Chiefs Report

Commissioner Benjamin requested Item D - Monthly Voucher pulled from the Consent Agenda. Commissioner McGinty moved to accept the consent agenda upon removal of the Monthly Vouchers; motion carried.

After clarification on vouchers Commissioner Benjamin moved to accept the Monthly Vouchers totaling \$224,531.11; motion carried.

- IV. Unfinished Business
 - A.
- V. New Business

Minutes
Regular Commissioners Meeting
August 7, 1997

- A. Service Contract - Chief Smith presented a sample service contract to the board. No action taken.
- B. Request for Resource Officer - Upon Chief Smith's recommendation, Commissioner McGinty moved to create a Resources Officer staff position and begin the necessary steps to fill this position; motion carried.
- C. Mid Year Budget Review - After studying the Mid Year Budget Review, Commissioner Benjamin moved to create a resolution to transfer funds from:

Acct. #522-30 = \$ 2,000
Acct. #522-43 = \$ 6,000
Acct. #522-61 = \$15,900

to:

Acct. #522-42 = \$ 1,000
Acct. #522-46 = \$ 4,000
Acct. #522-47 = \$ 7,000
Acct. #522-50 = \$ 1,000
Acct. #522-51 = \$ 7,500
Acct. #522-60 = \$ 3.400

Motion carried.

- D. Safety and Health Policy - Commissioner McGinty moved to accept the new Safety and Health Policies presented by Chief Smith; motion carried.

The Commissioners expressed their appreciation to the Volunteers and paid staff for the completion of this document.

- E. Unfunded Purchase / Lawnmower - Chief Smith requested permission to purchase a new lawnmower costing approximately \$900. Commissioner Benjamin moved to purchase new mower; motion carried.
- F. Pre-budget - Chief Smith requested an assigned contact person within the Commission in matters concerning preparation of next year's budget. The Commissioners agreed that the Chairperson would be that contact point.

Minutes
Regular Commissioners Meeting
August 7, 1997

- G. Fire Prevention Officer / Lt. - Commissioner McGinty moved to appoint a Fire Prevention Officer who will carry a staff lieutenant position; motion carried.

The Board requested the position be advertised throughout the District to allow everyone an opportunity to interview for the position.

VI. Announcements

The new Freeland engine has arrived and is going through acceptance testing.

Jeff Parker and Family have a new baby boy, every one is fine.

VII. Varia -

Commissioner McGinty expressed his preference for the bars vs. bugles on officers' collar insignias. The Chief will do research on the matter.

Commissioner Benjamin voiced his concern about the interference between ICOM and SnoPac radio transmissions. The Chief reassured the Commissioner all is being done to rectify the situation that can be done.

The Chief brought to the Commissioners' attention the following:

Greeting cards with the Districts logo have been ordered.

Request for Bids have been sent out for a new inflatable boat.

Whidbey General has casually approached the District on parking an ambulance at Bayview. No formal proposal has been received at this time.

- VIII. Executive session - The Board recessed for ten minutes into Executive Session to discuss the Bush Point real estate purchase and a small claims suit against the District.

Minutes
Regular Commissioners Meeting
August 7, 1997

IX. Adjournment - Meeting adjourned at 8:45 P.M.

Paula Schuler
District Secretary