

SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
April 13th, 2017 – 6:00 PM
Minutes

In Attendance: Chairman Simmons, Commissioner Mestemacher, Chief Palmer

Absent: Commissioner Elliot

In Audience: Kyle Jensen, Sherrye Wyatt, Paul Busch, Carlee Mills, Tony McNair, Bill Piepenbrink, Robbie Husom, Chief Moffatt.

- I. Call to Order. Chairman Simmons called the meeting to order at 6:00P.M.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Chairman Simmons moved to approve the agenda as presented, motion carried.
- IV. Public Input. Sherrye Wyatt commented on the recent article in the South Whidbey Record on EMT's.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting on March 9th, 2017
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers— \$239,162.59

Chairman Simmons moved to approve the agenda as presented, motion carried.
- VI. Unfinished Business –
 - a. **Bayview Fire Station Update.** Chief Palmer informed the Board that everything is on track for submittal to the County next week. Once the County determines how many sets of plans they need, we will ensure that we have a full set of plans.
 - b. **Bond Update.** SWFE received a "AA" rating from S&P. The bond sale was Thursday, April 6th. The \$4,480,000 will be received on April 20th.
- VII. New Business –
 - a. **Resolution 2017-05: Fund Transfers.** Per our fiscal management policy 103.14, two fund transfers were required to take place in 2017 to establish both the Reserve Fund and the Contingency Fund. Chairman Simmons moved to approve resolution 2017-05 to transfer funds in accordance with our financial policy, motion carried.
- VIII. Announcements: Chief Palmer informed the group that our call volume has been down this year.
- IX. Varia: None
- X. Executive Session: None
- XI. Action taken as result of Executive Session: None
- XII. Conclude. Chairman Simmons concluded the meeting at 6:10P.M.

Attest:
Kay Cope
District Secretary