

***ISLAND COUNTY FIRE DISTRICT #3***

**REGULAR MEETING**

**5535 Cameron Road, Freeland, Washington**

**April 8, 2010 – 5:30 P.M.**

**DRAFT MINUTES**

**These minutes are not official until approved in a Regular Commissioners Meeting.**

**In Attendance:**

Chairman Kenon Simmons  
Commissioner Bob Elliot  
Commissioner Mike Helland  
Chief Rusty Palmer

Audience: Jimmy Berto, Paul Busch, Jerry Beck, Jon Beck, Don Carscadden, Mike Cotton, Gary Gabelein, Frank Mestemacher, and Connie Shields.

- I. Call to Order – Chairman Simmons called the meeting to order at 5:30pm.
- II. Approval of Agenda – Commissioner Helland moved to approve the Agenda as printed; motion carried.
- III. Public Input – Gary Gabelein expressed his satisfaction with the new engines as being the most drivable engines in the District.
- IV. So. Whidbey Volunteer FF & EMS: PIO Berto, on behalf of the Association, thanked the Board for the highly successful awards banquet. It is the best one to date and very well attended. He also asked the Board and District to keep Kevin Craig in their hearts and prayers as he recovers from surgery.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. Regular Meeting March 11, 2010
  - B. Finance Officer's Reports
  - C. Monthly Vouchers –
    1. March 2010 Payroll Warrants #108-125 and 647634-659 - \$59,400.55
    2. Warrants #647666-738 - \$160,849.16
  - D. Chiefs Report

Commissioner Helland moved to approve the Consent Agenda as presented; motion carried.

**VI. Unfinished Business**

- A. Bayview Property/Central Facility – Chief Palmer reported the permit process is presently buried in the County's backlog. Available grants, etc. are being researched as possible aids in financing the project.

Chief Palmer proposed starting conversations and information sharing about the project with the volunteers and then later with residents of the Bayview area, the

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Board concurred.

- B. Thompson Road Property – Wetland Delineation Bid Award – Bids were received and opened March 31<sup>st</sup>. Chief Palmer recommended the bid of \$3,567.76 to do both parcels from Skillings Connoly as the best offer. The 2 lesser bids did not include maps. Commissioner Helland moved to accept the bid from Skillings Connoly and authorize Chief Palmer to sign an agreement in accordance with the bid; motion carried.
- C. Policy 4.23.3.1 Volunteer Discipline Revision 2nd reading – The Board agreed with the 2<sup>nd</sup> reading and will approve the revised policy in the May 13, 2010, Regular Meeting.
- VII. New Business - Nil
- VIII. Announcements –:
- An Officers Retreat is scheduled for April 12<sup>th</sup> at 6pm.
  - Commissioner Simmons will be out of the District April 10<sup>th</sup> through the 17<sup>th</sup>.
- IX. Varia – Chief Palmer requested information on the District’s mission in marine rescue. Questions needing to be resolved included:
- What level of service does the community expect and are we meeting it? If not, how much money are they willing to provide to meet those expectations?
  - Is the safety of the volunteers adequately provided?
  - In a major disaster what would be Marine Rescue’s role?
- X. Executive Session – Discuss Personnel Matters – At 6:05pm Chairman Simmons recessed the meeting to go into Executive Session for 20 minutes.
- XI. Action taken as result of Executive Session: The Board agreed the Administrative Assistant/Volunteer Records position pay rate will be raised to \$24.74 per hour effective April 16, 2010.
- XII. Adjournment Meeting adjourned at 6:25pm.

Paula Schuler  
District Secretary

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