

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

January 11, 2001 - 7:00 P.M.

MINUTES

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot

Audience:

Capt. Darin Reid, Lt. Eldon Baker, Fay Elliot, Lt. Jerry Beck, DC Les Hagstrom, LT. Frank Mestemacher, FF. Michael Angelo, EMT Don Mason, FF Gary Gabelein, Capt. Jim Towers, DC Don Elliot, and South Whidbey Record Reporter Matt Johnson

- I. Call to Order - Chairman Helland called the meeting to order at 7:00 P.M.
- II. Annual Organizational Meeting
 - A. Call for nominations for chair to serve during 2001 - Commissioner Benjamin nominated Commissioner Mike Helland for Chairperson for 2001.
 - B. Election of Chair - Commissioner Helland was elected to Chair the Board of Commissioners for the year 2001
 - C. Assumption of office by Chair - Commissioner Helland reassumed his position as Chairman of the Board of Commissioners.
 - D. Call for nominations for vice-chair for 2001 - Commissioner Bob Elliot nominated Commissioner Bill Benjamin for Vice-Chair of the Board of Commissioners.
 - E. Election of Vice-chair - Commissioner Benjamin was elected as Vice-Chair for the Board of Commissioners.
 - F. Board of Volunteer Fire Fighters Representative - Chairman Helland moved to appoint Commissioner Bob Elliot representative to the Local Board of Volunteer Firefighters; motion carried.
- III. Approval of Agenda - Commissioner Benjamin moved to approved the agenda as printed; motion carried.
- IV. Public Input - No input at this time.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the

Island County Fire District #3
Commissioners Regular Meeting
Minutes - January 11, 2001

Regular Agenda by request.

- A. Approval of Minutes
 - 1. December 13, 2000
 - 2. December 14, 2000
 - 3. December 26, 2000
- B. Report of Correspondences
- C. Finance Officer's Report
- D. Monthly Vouchers -
 - 1. Payroll - December 1-15, 2000 \$9,523.45
 - 2. IRS Wire Transfer - \$3,105.31
 - 3. Payroll - December 16-30, 2000 \$8,885.31
 - 4. IRS Wire Transfers - \$2,909.15
 - 5. Vouchers Dec.00 - \$21,657.32
 - 6. Vouchers Jan.01 - \$25,226.99
- E. Chief's Report
- F. Resolution 2001-01 Adjusting Salaries for 2001
- G. Voucher - Fidelity & Guaranty Insurance Co. - \$16,783.20

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.

VI. Unfinished Business

- A. Saratoga Station Project - Chief Smith reported the concrete was successfully poured and walls and insulation are now going in. There are questions concerning the quality of construction and proper installation of the insulation yet to be resolved.
- B. Freeland Station - Peter Carletti signed the Agreement for Professional Services yesterday. Chief Smith presented the agreement to the Board. A fifteen minute recess was called for the Board to review the contract. Commissioner Benjamin moved to accept the contract as presented (see attached); motion carried.
- C. Land Acquisition - A new site has been brought to the Chief's attention. The land is not on the market and is being researched.
- D. 2nd Reading Policy Change - Reorganization of Special Services - Commissioner Elliot moved to accept the 2nd reading of the amended Organizational Policy Section IV; motion carried.
- E. Compressed Air Foam Unit - The Committee, formed to research Compressed Air Foam Units (CAF Units), traveled to Thurston County and to Portland to collect data. Chairman Helland thanked the committee members, Bob Elliot, Don Elliot, Elton Baker and Paul Busch, for

Island County Fire District #3
Commissioners Regular Meeting
Minutes - January 11, 2001

all their hard work and time. The planning of the vehicle will continue.

F. District Goals - Tabled for Special Meeting.

VII. New Business

A. Surplus 1970 Ballard/White Tender (former T36) - Chief Smith requested disposal of the 1970 White Tender through the bid process with minimum bids starting at \$10,000. Commissioner Benjamin moved to approve Resolution 2001-02 surplusing for T36; motion carried.

B. Janitorial Services - Questions and concerns were brought up concerning the memo requesting a janitorial position distributed earlier in the month. Chief Smith will continue the project by bringing an official job description and pay scale to the board for the position.

VIII. Announcements -

The Board received from staff:

The first annual District Personal Photo Album;
Public Disclosure Forms due in Olympia April 16, 2001;
Drivers License Release forms and W4 forms for completion.

Commissioner Benjamin expressed his approval of District members attending the Gordon Graham seminar.

The Board inquired if the house next door to the Freeland property had been moved yet; Chief Smith will follow up on the request.

FF Gary Gabelein thanked the Board for surplusing the Ballard/White Tender and expressed his appreciation for the replacement tender.

IX. Varia - No Varia

X. Executive session - Fire Chief's Contract - Chairman Helland recessed the meeting into a twelve minute Executive Session.

XI. Adjournment - Meeting adjourned at 9:05 P.M.

Paula Schuler
District Secretary