

**ISLAND COUNTY FIRE DISTRICT #3**

**REGULAR MEETING - BAYVIEW STATION**

**NOVEMBER 8, 1994 - 7:00 P. M.**

**MINUTES**

In attendance: Chairman Bruce Bell  
Commissioner Gary Gabelein  
Commissioner Robert McGinty

- I. Call to Order - Meeting called to order at 7:03 P.M.
- II. Approval of Agenda - Agenda approved with the additional phrase "First Reading" added to Item V.C.

Approval of Minutes - Commissioner Bell moved the minutes be accepted with the correction to Item V.B. striking the sentence "A letter of reprimand will be put into employee's file if leave is taken under any conditions other than medical reasons."; motion carried.

III. Reports

- A. Secretary's - Stands as submitted.
- B. Finance Officer's - Stands as submitted.
- C. Approval of Monthly Vouchers - Commissioner Gabelein moved to postpone approval of voucher until a later date; motion died.

Commissioner McGinty moved to pay the November 1994 Vouchers in the amount of \$91,471.51; motion carried.

- D. Chief's - Stands as submitted.

A Special Commissioners Meeting was called for November 14, 1994, 9:00 A.M. to discuss 1995 Budget, election results, the new Firefighter position, Time Off Policy.

IV. Unfinished Business

- A. Levy Lid Lift - Tabled until election results.
- B. Signing of Resolution 94-11 - Commissioners signed the resolution remunerating the Secretary to the Board approved at the October 11, 1994 regular meeting.
- C. Compensation Time Policy (Gabelein 8/94) - Tabled for Special Meeting. Commissioner McGinty will work on wording.
- D. 1995 Budget - Several line items were addressed and the budget is tabled until November 14, 1994 Special Meeting.

- E. 1995 Budget Resolution - Tabled for November 14, 1994 Special Meeting.
  - F. Job Descriptions (McGinty) - The Chief is responsible for defining the Assistant Chief and Secretary's job descriptions. Chief Klassen agreed with the Board upon his job description and it now becomes Exhibit A to the Chief's contract.
  - G. Re-cancel Warrants (Schuler) Commissioner Gabelein moved to approve Resolution 94-14 which replaces Resolution 94-12 canceling warrants #122983 and #123009; motion carried.
- V. New Business
- A. Duty Chief Assignment (Klassen) - By Board direction Chief Klassen shall furnish the Board with a duty roster covering November 1994 through October 1995.
- VI. Announcements
- VII. Varia - The Board requested a follow up letter be mailed to the community involved in the electrical grass fire.
- VIII. Executive session - At 8:25 P.M. the meeting adjourned into Executive session to discuss a personnel matter.
- The meeting reconvened at 8:35 P.M.
- IX. Adjournment- Meeting adjourned at 8:35 P.M.