

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
April 10, 2014 - 5:30 PM**

Minutes

In Attendance:

Chairman Kenon Simmons
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Rusty Palmer

In Audience – AC Busch, DC Cotton, Gary Gabelein, Sherrye Wyatt, FF/EMT Michael Oyola, Richard Boyle, Capt. Don Mason

- I. Call to Order – Chairman Simmons called the meeting to order at 5:31pm.
- II. Pledge of Allegiance
- III. Approval of Agenda – Chief Palmer requested to amend the agenda for an executive session; Commissioner Helland moved to approve the agenda with the change; motion carried.
- IV. Public Input – Captain Mason stated that he approves of the Participation Agreement and would like to see it adopted by the Board.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting March 13th, 2014, Special Meeting March 18th, 2014
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers –
 - i. Payroll Warrants \$45,508.00
 - ii. Vendor Warrants \$99,396.04
 - d. Resolution 2014-05 – canceling warrant 652709

Commissioner Elliot moved to approve the consent agenda; motion carried.

- VI. Unfinished Business –
 - a. Bayview Fire Station funding update - Chief Palmer updated the Board on the current funding information including a state funded loan for 20 years at 4.25% and the potential of a loan from Whidbey Island Bank; specific information on that loan is not available at this time but would be similar to the state funded loan. Chief Palmer also informed the Board that the District is required to have a contract for construction in hand before a loan can be approved.
- VII. New Business –
 - a. ~~Memorandum of Understanding with American Red Cross for Vehicle Transfer~~
 - b. Policy amendment creating Chapter 4, Section 4.19, Volunteer Minimum Participation Requirements, offered for 1st Reading – Chief Palmer read the policy for the record. Commissioner Simmons asked for

any comments on the policy; no comments from the audience. The policy was emailed to all members of the district for review before the meeting. Commissioner Helland moved to adopt the first reading of Policy 4.19 Volunteer Minimum Participation Requirements; motion carried.

- c. Washington State Patrol Agreement #C141225GSC - Fire Training Academy Facility Use Agreement, approval and signature – Chief Palmer presented the Board with a 5 year agreement for use of a facility at North Bend for training purposes. Commissioner Helland moved to approve WSP agreement #C141225GSC; motion carried.
- d. Bid Awards for Surplus Vehicles – Chief Palmer presented the four winning bids for the vehicles:
 1. 1993 GMC Flatbed winning bid from Jim Hodson of Mount Vernon for \$2,850 – Commissioner Elliot moved to approve the bid award; motion carried.
 2. 1994 K1500 Pickup winning bid from Gary Peterson of Freeland for \$4,500 – Commissioner Helland moved to approve the bid; motion carried.
 3. 2002 Yamaha Wave Runner winning bid from Gary Peterson of Freeland for \$3,025 – Commissioner Elliot moved to approve the bid award; motion carried.
 4. 1987 Ford Marion Pumper winning bid from Terry Cooper of Clinton for \$4,866 - Commissioner Elliot moved to approve the bid award; motion carried.

VIII. Announcements –

- a. Chief Palmer announced the Fire Boat Christening on Saturday May 24th at 10am. The list of boat names will be chosen by staff next week.
- b. Chief Palmer announced he will be out of the office from May 3rd – 19th on vacation.

IX. Varia – Upcoming conferences for the Commissioners were discussed briefly for reservation purposes.

X. Executive Session – Chairman Simmons excused the audience for a 10 minute executive session at 6:02pm to discuss a personnel performance matter. The Board reentered the regular meeting at 6:12pm.

XI. Action taken as result of Executive Session – No action was taken.

XII. Concluded – 6:13pm

Cindy Rehberg
District Secretary