

# **ISLAND COUNTY FIRE DISTRICT #3**

## **REGULAR MEETING**

**5535 Cameron Road, Freeland, Washington**

**August 12, 2004 - 7:00 P.M.**

### **MINUTES**

In attendance:

Chairman Dennis Webster  
Commissioner Mike Helland  
Commissioner Bob Elliot  
Chief Dan Stout

Guests: Jerry Beck, Les Hagstrom, Don Elliot and Gary Gabelein

- I. Call to Order - Chairman Dennis Webster called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Elliot moved to approve the agenda as printed; motion carried.
- III. Public Input - Mr. Gabelein had a question concerning the 2004 Budget items on the agenda. The confusion was cleared.
- IV. So. Whidbey Volunteer FF & EMS - Lt. Beck conveyed the Associations appreciation of the Boards support.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. July 8, 2004 Regular Meeting
    2. July 21, 2004 Special Meeting
  - B. Finance Officer's Reports
  - C. Monthly Vouchers -
    1. Payroll July 1-31, 2004 \$32,162.89
    2. July 2004 Warrants - \$107,456.89
    3. Warrant 638719-Fair Vol. Support \$2,000.00
    4. Chief's Report
  - D. Resolution 2004-07 Cancellation of Warrant
  - E. Resolution 2004-09 Adjusting 2004 Budget

Commissioner Helland moved to approve the Consent Agenda as printed; motion carried.

VI. Unfinished Business

- A. East Harbor Road Property - The Board discussed the counter offer from the County(letter attached). The Board agreed Condition #5 needed clarification from the County. Chairman Webster tabled any further discussion until a special meeting with the County representatives. At that time Terms and Conditions

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will be finalized.

- B. Training Officer - Chief Stout reported the District had more than 100 requests for applications and to date have received 12 completed applications. The District will accept application until 4:30 P.M. August 13, 2004.

Testing and interviews are scheduled for the weekend of September 18, 2004. Commissioner Elliot volunteered to represent the Board during the process.

- C. Security System - Jerry Beck updated the Board on the progress on the new Security System. Station 33 has the system installed and Station 32 was next on the list.
- D. Humphrey Road House - Until such time as the District is ready to expand Station 32 the Board continues to explore possible uses to keep the property vital. Chief Stout will call the insurance company for information on tenant liability insurance and develop a tenancy lease agreement.
- E. Mid-Year Budget Review
  - 1. HazMat Trailer - Upon Chief Stout's recommendation Commissioner Helland moved to approve the purchase of a trailer to store and transport the District's HazMat equipment; motion carried.
  - 2. Resolution 2004-08 - Commissioner Helland moved to approve Resolution 2004-08 adjusting the 2004 Budget; motion carried.

VII. New Business

- A. Discussion Regarding 2005 Budget - Chief Stout reported the District staff and Senior Officers are in the first stages of developing a draft 2005 Operations Budget. District Policy requires a Commissioner to work with the Chief to finalize a proposed Budget. Commissioner Helland agreed to assist the Chief.
- B. Paid On Call Firefighters - Using Chief Stout's memo describing the hiring process and job description of the "On Call Firefighter", Commissioner Elliot moved to approve the job description and hiring process for the On Call Firefighter position; motion carried.

VIII. Announcements - No Announcements.

IX. Varia - No Varia

X. Executive Session - No Executive Session

XI. Adjournment - Meeting Adjourned at 7:42 P.M.

Paula Schuler  
District Secretary