

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING - BAYVIEW STATION
September 13, 2001 - 4:45 P.M.
Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot
Chief Don Smith

Guests:

Dennis Benning, Michael Angelo, Gary Gabelein, Dennis Webster, Donald Elliot, Darin Reid

- I. Call to Order - Commissioner Benjamin called the meeting to order at 6:00 P.M.
- II. Approval of Agenda - Commissioner Elliot moved to approve the agenda as printed; motion carried.
- III. Executive Session: Construction Project Consultant interviews at 5:00, 5:30, and 6:00 P.M. - Commissioner Benjamin recessed the meeting into Executive Session to interview the two candidates, John Carty and Art Hogen, for the Construction Project Consultant position for the Freeland Station. Meeting reconvened at 6:30 with Chairman Helland joining the meeting.
- IV. Chairman Helland recessed the meeting 6:35 P.M. for a short Board of Volunteers Firefighters' meeting.
- V. Meeting Reconvened 7:05 P.M. with a moment of silence in mourning for all the lives lost in the devastating attacks on September 11, 2001.

The Board requested that all badges and engines be shrouded in mourning until further notice to honor all the fallen fire fighters and emergency medical workers in the collapse of the World Trade Center on Tuesday.
- VI. Public Input - BC Darin Reid informed the Board that Lt. Jerry Beck and he attended the funeral earlier today for the fallen firefighter in Port Townsend
- VII. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes

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1. August 9, 2001
 2. August 13, 2001
 3. August 23, 2001
- B. Report of Correspondences
- C. Finance Officer's Report
- D. Monthly Vouchers -
1. Payroll 5103- - August 1-15, \$13,093.98
 2. Payroll - August 16-30, 2001 \$12,918.97
 3. August Vouchers \$266,759.25
- E. Chief's Report

Commissioner Benjamin moved to approve the Consent Agenda as printed; motion carried.

VIII. Unfinished Business

- A. Saratoga Station Project - Chief Smith reported that the final corrections to the Saratoga Station are in process. The window flashings have been corrected and are much safer now. The apparatus and equipment have been moved in and the crew is getting settled.

The Chief requested the dedication be postponed until the station is fully completed. He also asked that any plans for the sale of the old station be postponed until the need for extra storage due to construction in Freeland and Clinton is resolved.

- B. Freeland Station - Island County received the re-submitted request for a building permit. The architect should have the permit in hand by the end of the month.

The Construction Project Consultant contract is ready for signature.

The Chief presented the Freeland Water District Developer Extension Agreement to the Board.

Commissioner Benjamin moved to authorized Chairman Helland to review and sign; motion carried.

The architect is in contact with the Jenkins, Inc. and arranging for the signing of the contract.

- C. Land Acquisition - The District's real estate broker, Ted Stanley, investigated the zoning on the second parcel the District is purchasing and confirmed the land is zoned rural.

A date will be set later for a special meeting for the closing and signing of the papers for the second parcel.

The neighbors on Thompson Road are requesting a meeting with the District to learn of the District's intentions

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for the land. Chairman Helland was appointed to accompany the Chief in meeting with the community.

- D. Organizational Development Specialist - The scheduled meeting for last Tuesday with all the senior officers and staff was postponed a week due to the repercussions of the events in New York, Washington and Pennsylvania. Commissioner Benjamin is scheduled to attend this meeting but Commissioner Elliot will substitute if Commissioner Benjamin is able to continue his travel plans.
- E. Clinton Station Remodel - A preliminary layout plan is ready for review. Chief Smith will meet with the architect September 20th.

IX. New Business

- A. Confirmation of Membership - Firefighter Ticen Varney - High School Fire Fighter Ticen Varney turned 18 and requested a transfer to full membership. Commissioner Elliot moved to confirm the membership of Ticen Varney; motion carried.
- X. Announcements - Chairman Helland will be out of town the week of September 17 through September 22. District Secretary Paula Schuler will be out of the office during this same time period

BC Darin Reid announced that the Rescue Crew now has 25 new members.

- XI. Varia - Chief Smith reported on a round table meeting he attended which included representatives from Internal Revenue, Social Security, Board of Volunteer Fire Fighters and the Wa. State Auditor. Out of this meeting came the information that Medicare needs to be withheld from all income including volunteer reimbursements. IRS considers reimbursement as income unless it is accountable expenses. Staff is looking into the necessary changes to payroll and communicating with volunteers on these changes.
- XII. Executive Session - Chairman Helland recessed the meeting into a 15 minute Executive Session to chose a finalist from the interview earlier in the meeting.

Upon reconvening Commissioner Benjamin moved to retain John Carty as the District's Construction Project Consultant and authorize the Chief to sign the agreement for consulting services; motion carried.
- XIII. Adjournment - meeting adjourned at 8:10 P.M.

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Paula Schuler
District Secretary