

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

July 17, 2003 - 7:00 P.M.

MINUTES

In attendance:

Chairman Dennis Webster
Commissioner Mike Helland
Commissioner Bob Elliot
Chief Don Smith

Guests: Les Hagstrom

- I. Call to Order - Chairman Webster called the meeting to order at 7:05 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the agenda as printed; motion carried.
- III. Public Input - No public input.
- IV. So. Whidbey Volunteer FF & EMS Associations - No representative in attendance.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. June 12, 2003 Regular Meeting
 2. July 8, 2003 Special Meeting
 - B. Finance Officer's Reports
 - C. Monthly Vouchers -
 1. Payroll - June 1-15, 2003 \$14,278.08
 2. Payroll - June 16-29, 2003 - \$14,894.36
 3. Payroll - June IRS Command \$150.71
 4. June 2003 Vouchers \$58,741.69
 - D. Chief's Report

Commissioner Helland moved to approve the Consent Agenda as printed; motion carried.
- VI. Unfinished Business
 - A. East Harbor Road Property - Island County Commissioners and Sheriff's Department are researching the possibilities for the East Harbor Road retired fire station. Commissioner Helland moved to authorize the

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Chief to research selling the property on a long term note vs. a lease agreement; motion carried.

- B. District Policy Review - 1st Reading - After a short recess to correct the numbering of sub-items, Commissioner Helland moved to approve Resolution 2003-03 which accepts the 1st reading of updates to District Policy and will be in effect after approval of the 2nd reading; motion carried.
- C. Executive Search - Emergency Services Consulting inc.'s Director of Executive Placement, Jerry Freshour, notified the Chief he will be in contact with the Commissioners to schedule meetings for interviews, etc.

VII. New Business

1. Levy Lid - In lieu of the corrections to forecasted revenue figures from the County Assessor's Office, unanticipated funds from the Treasurer's Office and the current economic climate Commissioner Helland moved to have the goal for a Four Year Levy Process in 2003 election be abandon; motion carried.
2. Float Pump - Chief Smith reported that the fire crew from a recent beach bluff fire have requested the District's float pump be upgraded. DNR may have a loaner available, if not a replacement may be needed.
3. Bus 36 -The newly acquired bus will assume many of the functions intended for the budgeted utility trailer. Chief Smith suggested not purchasing a trailer at this time and asked that the Board consider moving funds from the budgeted utility trailer fund into a fund to outfit the bus. The Board requested the move be reflected in the mid-year budget review.

VIII. Announcements - Commissioner Elliot will be off island August 13th through August 17th and again September 14th to October 2nd.

IX. Varia -

- Commissioner Elliot suggested painting the utility truck red or white be researched.
- Chief Smith reported the bid of \$11,000 to Marysville Fire District for a surplus ambulance was accepted.
- The Board agreed to move the August 14, 2003, meeting to August 12, 2003, to facilitate the involvement of District staff and volunteers in the Island County Fair and commissioners' schedules.

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X. Executive Session - No Executive Session

XI. Adjournment - Meeting adjourned at 8:25 P.M.

Paula Schuler
District Secretary