

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
December 15, 2011 – 5:30 P.M.

MINUTES

In Attendance:

Chairman Mike Helland
Commissioner Bob Elliot
Chief Rusty Palmer

In Audience: AC Busch, DC Cotton, DC Beck, Div. Chief Shields, Jimmy Berto, Gary Gabelein, Dale Hanzelka, Billy Piepenbrink, Paul Rempa, Brent Davidson.

- I. Call to Order – Chairman Helland called the meeting to order at 5:30pm.
- II. Approval of Agenda – Commissioner Elliot moved to approve the agenda; motion carried.
- III. Public Input – none
- IV. So. Whidbey Volunteer FF & EMS – FF Berto announced this will be the last meeting he will attend as president as the association will dissolve as of December 31st, 2011.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting November 17, 2011
 - b. Finance Officer's Reports
 - c. Monthly Vouchers –
 - i. Payroll Warrants \$126,473.12
 - ii. Vendor Warrants \$172,941.23
 - d. Chief's ReportCommissioner Elliot moved to approve the consent agenda; motion carried.
- VI. Unfinished Business
 - a. Bayview Fire Station – Chief Palmer updated the Commissioners on the permit process. The District is currently working on approval of the conditional use permit. The District will have one year to begin the building permit process after the conditional use permit is approved.
- VII. New Business
 - a. Confirmation of Memberships – Chief Palmer announced the new recruits: Kellie Baker, Anne Collins, Colton Diffie, Brent Davidson, James Dobberful, Joey Goss, Dale Hanzelka, Billy Piepenbrink, Paul Rempa, Jon Rich, Katie Schork, and Marc Swenson. Commissioner Elliot moved to confirm the memberships; motion carried. Chairman Helland welcomed the new members to the District.
 - b. Resolution 2011-15 – WFCA Inter-local Agreement for Health Care – approval of a resolution for continued participation in the WFCA Health Care Program. Commissioner Elliot moved to approve the resolution; motion carried.
 - c. WFCA Health Care Program Inter-local Agreement – approval of an agreement with the Washington State Fire Commissioners Association that allows ICFD3 to participate in our current health insurance program. Commissioner Elliot moved to approve the WFCA agreement; motion carried. Chairman Helland signed the agreement.

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- d. Amendment 1 to Department of General Administration Intergovernmental Agreement Number 2010-WPC-161 – approval of an amendment to our existing agreement with the State of Washington that allows ICFD3 to participate in the Washington State Purchasing Co-op. Commissioner Elliot moved to approve the agreement; motion carried. Chairman Helland signed the agreement.

VIII. Announcements - none

IX. Varia –

- a. Chief Palmer presented the Bias Accounting software agreement for the Commissioners to discuss and requested permission to sign the agreement. The board will allow Chief Palmer to sign the Bias agreement when the final document arrives.
- b. Chief Palmer requested the board look at their schedules to plan the date of the 2012 Strategic Planning meeting.

X. Executive Session – none

XI. Action taken as result of Executive Session – n/a

XII. Adjournment – The meeting was adjourned at 5:47pm.

Cindy Rehberg
District Secretary