

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

December 14, 2000 - 7:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot
Chief Don Smith

Audience: Faye Elliot, DC Don Elliot, DC Les Hagstrom, Lt. Connie Shields, Capt. Darin Reid, and Matt Johnson from the Record.

- I. Call to Order - Chairman Mike Helland called the meeting to order at 7:05 P.M.
- II. Approval of Agenda - Commissioner Benjamin moved to accept the agenda as printed; motion carried.
- III. Public Input - No Public input.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. November 2, 2000
 2. November 9, 2000
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - November 1-15, 2000 \$9,758.84
 2. IRS Wire Transfer - \$3,245.79
 3. Payroll - November 16-30, 2000 \$9,059.47
 4. IRS Wire Transfers - \$3,046.69
 5. ~~Vouchers - \$202,897.28~~
 6. Chief's Report

With the exception of the monthly vouchers Commissioner Benjamin moved to accept the Consent Agenda as printed; motion carried.

Commissioner Benjamin moved to accept the monthly vouchers (including additions) for \$252,087.76; motion carried.

- V. Unfinished Business

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- A. Saratoga Station Project - Chief Smith reported that the roof was on, walls are going in and the insulation will be next. The change order for the shower, sink, etc. and changing the completion date of contract to March 1, 2000 is signed.

Since Chief Smith will be out of town next week the architect will be on site to review the progress of the construction instead.

- B. Land Acquisition - Chief Smith has contacted the District's real estate agent with the updated location preferences.
- C. Freeland Station - The District received a proposed time line and preliminary room size chart for the new Freeland Station from Carletti Architects. The architect is in process of reviewing the proposed contract from the District.
- D. High School Defibrillator - Tabled until further communication from the High School.

VI. New Business

- A. 1st Reading Policy Change - Reorganization of Special Services - Upon the Chief's recommendation (See attached memo) Commissioner Elliot moved to approve the first reading of the District's Organizational Policy Section 4 and related job descriptions; motion carried.
- B. Compressed Air Foam Unit - Commissioner Benjamin, using the information supplied in the Chief's memo (see attached) concerning Tender 36 and a compressed air foam (CAF) unit, moved to have the staff pursue the specifications and bid process to acquire a CAF unit; Motion carried. Commissioner Elliot volunteered to participate in writing the specifications.

- VII. Announcements - Chief Smith has sent out "thank you's" to the Lakeside Bible Camp, and Teri Campbell. 176 folks attended the Holiday Party. The left over food was taken to Senior Services.

Chief Smith invited the Commissioners to sit in on the Officers Certification Class.

VIII. Varia -

Commissioner Benjamin expressed his appreciation to all the officers involved in the December 13th Special Meeting for their time and cooperation.

Chairman Helland

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Informed the Chief that the Clinton Station siren is still acting up.

Inquired to the time frame for station pictures. Chief Smith stated that a citizen has volunteered to take the pictures and staff is now waiting for uniform pants for the volunteers and the new EMS jackets to arrive.

Wished everyone a Merry Christmas

Capt. Reid announced that flu shots will be available for volunteers and family December 19th.

- IX. Executive session - Chairman Helland called a five minutes recess for an Executive Session to discuss the Chief's Contract.
- X. Adjournment - Meeting adjourned at 8:15 P.M.

Paula Schuler
District Secretary