

**ISLAND COUNTY FIRE DISTRICT #3**  
**REGULAR MEETING**  
**5535 Cameron Road, Freeland, Washington**  
**March 12, 2009 – 5:30 P.M.**

**MINUTES**

**In Attendance:**

Chairman Kenon Simmons  
Commissioner Bob Elliot  
Commissioner Mike Helland  
Chief Dan Stout

**Audience:** Jerry Beck, Jon Beck, James Berto, Kimberly Boenish, Don Carscadden, Scot Carscadden, Bryce Lyshol, and Matt Hickman.

- I. Call to Order – Chairman Simmons called the meeting to order at 5:30pm.
- II. Approval of Agenda – Commissioner Helland moved to approve the Agenda as printed; motion carried.
- III. Public Input – Don Carscadden requested the Commissioners Regular Meeting be moved back to 7:00pm as there were over 30 people interested in attending the meeting if it was at a later time. The Board requested that all interested parties contact a Board member direct and the information would be taken into consideration.
- IV. So. Whidbey Volunteer FF & EMS – Association President Jimmy Berto reported the Association is still working on its constitution revisions. The local Rotary Club donated \$1,000, the Association has set up 2 \$150 scholarships, and will have 2 \$50 gas cards for door prizes at the Awards Banquet this year.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. Regular Meeting February 12, 2009
  - B. Finance Officer's Reports
  - C. Monthly Vouchers –
    1. February 2009 Payroll Warrants - \$46,283.60
    2. February 2009 Warrants \$95,005.54
    3. Resolution 2009-05 Cancel Warrant
    4. Replace void Ck - \$272.48
  - D. Chiefs Report

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.
- VI. Unfinished Business
  - A. Bayview Property/Central Facility – Civil engineers are working on the site design.
  - B. 2008 and 2009 Budget –
    1. Resolution 2009-04 – Commissioner Helland moved to sign Resolution

2009-04 Closing the 2008 Budget and Finalizing the 2009 Budget; motion carried.

2. 2009 Budget Revisions – Chief Stout informed the Board of several shortfalls not predicted during the formation of the 2009 Budget: Interest rates are below 1%, Washington Training Grant has been canceled, Volunteer Points payout up significantly the 1<sup>st</sup> qtr, New Construction Tax Revenue down due to no housing construction. These elements alone will create a shortage of over \$90K in the new budget.

Chief Stout's recommendation is to close the Paid on Call Firefighter Program which would save the District \$91K. Having discussed this option with the Station Captains and Deputy Chiefs, they agreed there should be no compromised service as volunteer participation is up significantly from last year. Commissioner Helland moved to bring to a close the Paid On Call Program effective April 1, 2009; motion carried.

The Board requested the Chief report any other suspected shortfalls as soon as they become evident.

- C. Thompson Road Property – No activity.
- D. District Policy Revisions – 2nd Reading Policies 3.4.6.4.1, 4.3.2, and 4.10.4 – Commissioner Helland moved to accept the 2<sup>nd</sup> reading of the aforementioned policies; motion carried.

#### VII. New Business

- A. Request for Special Meeting – The District's Marketing Consultant, Sherrye Wyatt, Captain Mason, and Deputy Chief Busch have requested a special meeting to update the Board and introduce them to the finalized product from the Marketing and Recruitment Project. Possible time and dates will be 6pm either March 26<sup>th</sup> or March 31<sup>st</sup>.
- B. Green Power Challenge – City of Langley has invited the District to partner with them in Puget Sound Energy's Green Challenge. The Board requested the Chief gather more information from Walt Blackford as to what the role of ICFD# would be and invite Mr. Blackford to the next meeting.
- C. Fire Chief Recruitment – The proposal from Emergency Services Consulting Inc (ESCi) for recruitment of next fire chief has been reviewed by the Board. Commissioner Helland moved to authorized Chief Stout to pursue a contract with ESCi in accordance with the proposal; motion carried.

VIII. Announcements – Chairman Simmons will be out of the District April 3-11, 2009. In regards to this news the meeting date for the April may be moved to April 16, 2009.

#### IX. Varia –

- Humphrey House is up for rent again but there are major repairs needing to be addressed. The Board agreed to wait for a complete list of needed repairs before any decisions are made to take the house off the market.

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- Northwest Leadership Seminar in Portland proved worthy of a revisit next year. Registrations/Reservation for next year to be made with an eye to the economy and canceling if need be later on.
- X. Executive Session – No Executive Session
- XI. Action taken as result of Executive Session – Nil
- XII. Adjournment – Chairman Simmons adjourned the meeting at 6:30pm.

Paula Schuler  
District Secretary