

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING

5535 Cameron Road, Freeland, Washington

September 13, 2007 – 7:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bob Elliot
Commissioner Dennis Webster
Chief Dan Stout

Audience:

Peter Carletti, Matt Czarnik, Gary Gabelein, Tim Goodwin, Phil Pearls, and Kenon Simmons

- I. Call to Order – Chairman Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda – Commissioner Webster moved to approve the Agenda as printed; motion carried.
- III. Public Input - Nil
- IV. So. Whidbey Volunteer FF & EMS – Lt. Czarnik informed the Board the Association was in the process of electing new officers.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. August 9, 2007 Regular Meeting
 - B. Finance Officer's Reports
 - C. Monthly Vouchers –
 1. August 2007 Payroll – \$52,576.40
 2. August 2007 Warrants - \$130,529.87
 - D. Chief's Report
 - E. Resolution 2007-07 Canceling Warrant
 - F. 1st Reading District Policy 1.21 Revision

Commission Elliot moved to approved the Consent Agenda as published; motion carried.
- VI. Unfinished Business
 - A. Langley Property – Tim Goodwin updated the Board on the permit process with the City of Langley. The architects are 95% ready to go to bid with only a few fine details remaining. The process is still held up waiting for City of Langley signatures on plot segregation. Commissioner Webster moved to authorize Chief Stout to sign the final Short Plat Division on behalf of the District when it is available; motion carried. The Board also agreed to go forward in the bid process as soon as Carletti is ready.

- B. Bayview Property – Tim Goodwin and Peter Carletti presented preliminary site plans for the Bayview Road Property. Chairman Helland expressed the Boards appreciation for Carletti Architectures’ patience in the District’s unsettled plans for future facilities.
 - C. EMS Study – ESCi still compiling data, Chief Stout expects it will be 30-45 days before the first rough draft is available.
 - D. 2008 Budget – 2008 Draft Budget is underway and on schedule.
- VII. New Business
- A. Nil
- VIII. Announcements – Chief Stout informed the Board that the District has re-advertized the Paid on Call Fire Fighter position since there was only one application received from the last advertisement.
- IX. Varia – Verlane Gabelein has sold water to the District for the Bayview Fire Station on Verlane Street since the station was built in the mid-1970s. He recently sold the water business to Vistaire Water and Vistaire is charging the District with a \$12,000 hook up fee. Chief Stout will contact Mr. Brewster and advise the Board.
- X. Executive Session – At 7:48 P.M. Chairman Helland recessed the meeting into Executive Session for 1 hour to discuss real estate matters. Peter Carletti, Tim Goodwin and Phil Pearl were invited into the Executive Session. The meeting reconvened at 8:45 P.M.
- XI. Action taken as result of Executive Session –
- Commissioner Webster moved to authorize Mr. Phil Pearls to negotiate a purchase and sale agreement for the property discussed in Executive Session; motion carried.
 - Commissioner Webster moved to extend the Due Diligence Period in the Purchase and Sale Agreement with South Whidbey Commons to December 15th, and in the acceptance of this consideration approve a warrant for \$3,750.00 to be deposited into escrow.
- XII. Adjournment – Meeting adjourned at 8:50 P.M.

Paula Schuler
District Secretary