

**ISLAND COUNTY FIRE DISTRICT #3**

**REGULAR MEETING - BAYVIEW STATION**

**October 12, 2000 - 7:00 P.M.**

**Minutes**

In Attendance:

Chairman Mike Helland  
Commissioner Bill Benjamin  
Commissioner Bob Elliot  
Chief Don Smith

- I. Call to Order - Chairman Helland called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Benjamin moved to approve the agenda as printed; motion carried.
- III. Public Input - No public input.
- IV. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    - 1. September 11, 2000
    - 2. September 27, 2000
  - B. Report of Correspondences
  - C. Finance Officer's Report
  - D. Monthly Vouchers -
    - 1. Payroll - September 1-15, 2000 \$8,035.19
    - 2. IRS Wire Transfer - \$2,788.78
    - 3. Payroll - September 16-30, 2000 \$8,269.20
    - 4. IRS Wire Transfers - \$2,821.96
    - 5. ~~Vouchers - \$43,991.58~~
  - E. Chief's Report
  - F. Resolution 2000-03 Increasing Budget \$135,000.00
  - G. Resolution 2000-04 Increasing Budget \$142,532.00
  - H. Resolution 2000-05 Increasing Budget \$4,500.00

Commissioner Benjamin moved to approve the Consent Agenda with the exception of the monthly vouchers; motion carried.

After pulling Superior Lighting's invoice for \$835.61 Commissioner Benjamin moved to pay the monthly vouchers in the amount of \$43,155.97; motion carried.

- V. Unfinished Business

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- A. Saratoga Station Project - Chief Smith reported that the Surety Company has contacted Steele Corporation, the principal contractors from Glory Developers, and is attempting to retain the original subcontractors to complete the Saratoga project.
- B. Land Acquisition - The District's real estate agent is still checking the availability of possible sites for a new central district facility.
- C. Freeland Station - The District received 20 responses from the advertised request for qualifications. Several were from engineering companies. Chief Smith has reviewed the selection and Chairman Helland is now in the process of reviewing the qualifications. Four to six architects will be selected for interviews the first part of November.
- D. EMS Response Vehicle - Chief Smith reviewed Road Rescue's agreement approved in the September 27, 2000, Regular Commissioners Meeting for content and compliance with original bid. Chairman Helland signed the agreement.

VI. New Business

- A. Budget Request for Archiving Minutes - Item tabled for further investigation.
- B. Volunteer Recruitment Banners - Using the information from Chief Smith's staff report Commissioner Elliot moved to approve the purchase of 7 Volunteer Recruitment Banners; motion carried. A line item in the budget will be created and reconciled at the end of the fiscal year.

VII. Announcements -

Chief Smith announced that this week was Fire Prevention Week. Lt. Jerry Beck organized presentations for different grade levels at the schools. Volunteers made contact with home schoolers, private schools as well as the public schools. 781 Students participated. Every student in the middle school was given an opportunity to use a fire extinguisher. The Board expressed their appreciations to all the volunteers who participated, especially to Lt. Beck for all his hard work and dedication to public education. The Board also requested a thank you letter sent to Inter Island Fire and Safe for their donation of fire extinguishers for the project.

Commissioner Elliot will be in Portland attending a seminar October 14<sup>th</sup> and 15<sup>th</sup>.

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VIII. Varia -

Chief Smith distributed the preliminary 2001 Expenditure Budget.

Chairman Helland inquired into the repair status of the Clinton Station siren and the heater at the Bush Point station.

IX. Executive session - No Executive Session.

X. Adjournment - Meeting adjourned at 8:40 P.M.

Paula Schuler  
District Secretary