

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
November 9th, 2017 – 6:00 PM**

Minutes

Attendance: Chairman Simmons, Commissioner Elliot, Commissioner Mestemacher, Chief Palmer

In Audience: Sherrye Wyatt, Kyle Jensen, Chief Cotton, Adrienne Hawley

- I. Call to Order. Chairman Simmons called the meeting to order at 6:00PM
- II. Pledge of Allegiance.
- III. Oath of Office: District Secretary & Finance Officer. Chairman Simmons swore in Sarah Pedersen as the District's Secretary.
- IV. Approval of Agenda. Commissioner Elliot moved to approve the agenda, motion carried.
- V. Public Input. Sherrye Wyatt stated that the fire academy graduation will be held on Saturday, November 18th, from 1100-1300.
- VI. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting on October 12th, 2017
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers— \$165,767.73

Commissioner Elliot moved to approve the consent agenda, motion carried.

- VII. Unfinished Business –
 - a. Bayview Fire Station Update. Chief Palmer gave a brief update on the status of the Bayview Station. There is an issue with a detail in the kitchen. Once resolved, we will receive the permit and release for costing.
- VIII. New Business –
 - a. 2018 Requested Budget presented for Board review. Chief Palmer presented documents to the Board and answered questions.
 - i. Resolution 2017-11 Levy Certification and Budget Approval. Commissioner Elliot moved to approve Resolution 2017-11, motion carried.
 - ii. Resolution 2017-12 Levy Ordinance to Increase Regular Property Tax Levy. Commissioner Elliot moved to approve Resolution 2017-12, motion carried.
 - iii. Resolution 2017-13 Levy Ordinance for Substantial Need. Commissioner Elliot moved to approve Resolution 2017-13, motion carried.
 - b. Resolution 2017-14 Warrant Cancellation. Commissioner Elliot moved to approve Resolution 2017-14, motion carried.
 - c. Automatic Aid Agreement between SWFE & CWIFR: amendment to current agreement. Chief Palmer informed the Board that an agreement was made with CWIFR to expand response boundaries between both Districts for rope rescue incidents only. The Board granted permission for the Chief to sign the agreement.

- IX. Announcements: WFCA Conference October 26-28th, Spokane. Special Meeting –Strategic Planning Retreat November 11th, 2017, 0830-1530 at the Saratoga Inn. Chief Palmer will take minutes; the District Secretary is excused.
- X. Varia: None
 - XI. Executive Session: None
 - XII. Action taken as result of Executive Session: None
- XIII. Conclude. Chairman Simmons concluded the meeting at 6:32P.M.

Attest,

Sarah Pedersen,
District Secretary