

ISLAND COUNTY FIRE DISTRICT #3

SPECIAL MEETING

Doubletree Hotel Seattle Airport, Seattle, Washington

October 19, 2000 6:00 P.M. to October 22, 2000 1:00 P.M.

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bill Benjamin
Commissioner Bob Elliot

- I. Call to Order - Chairman Helland called the meeting to order at 1:00 P.M. October 19, 2000.
- II. Approval of Agenda - The agenda was approved as printed.
- III. New Business
 - A. Participation in the Washington Fire Commissioners Association - The Board participated in the Washington Fire Commissioners Association conference program.
 - B. San Jose Conference - Commissioner Elliot withdrew his request to attend the San Jose Conference in 2001.
 - C. Preliminary 2001 Expenditure Budget - The Board discussed the preliminary budget and requested the Chairman to set up a special meeting as soon as practical for the purpose of providing the chief with information to produce the requested 2001 budget
- IV. Unfinished Business
 - A. Architectural Statements of Qualifications - Chairman Helland requested of the board their most important criteria for an architect and used this information for the architects short list for the chief. Commissioner Elliot volunteered to assist the Chairman in checking references of the architects selected for the short list.
 - B. The Chief's Contract - The Board discussed the chief's contract and no action taken.
 - C. Superior Lamp and Supply - The Board approved the payment for the Superior Lamp and Supply voucher from the previous meeting. Due to the cost of the lighting the board will request staff to track the performance of these new extended hour lights.

- V. Varia - The Board discussed the following items with no action taken:
- o Archiving of District records;
 - o The chair brought up his concern that the major part of the staff will be eligible for retirement within the next five years and the board needs to start looking at ways of making any transitions in personnel as smooth as possible when the inevitable happens.
 - o The Chair requested Commissioner Elliot to check into the new pagers as to the long tone times taking up too much of the recordability function.
 - o The Semiannual Goals and Objective Meeting with volunteers and staff date and time needs to be set soon.
 - o Other topics briefly discussed were: the public survey, annual station pictures, and having a VFIS representative give an informational presentation to the volunteers regarding their benefits.
- VI. Adjournment - The Board adjourned 1:00 P.M., October 22, 2000.

Mike Helland
Secretary pro temp