

**SOUTH WHIDBEY FIRE/EMS
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
April 11, 2013 - 5:30 PM**

Minutes

In Attendance:

Chairman Mike Helland
Commissioner Bob Elliot
Chief Rusty Palmer

In audience: AC Busch, AC Cotton, AC Beck, Gary Gabelein, Justin Nichols, Tim Leonard, Ben Watanabe

- I. Call to Order – Chairman Helland called the meeting to order at 5:30pm.
- II. Pledge of Allegiance
- III. Approval of Agenda – Commissioner Elliot moved to approve the agenda; motion carried.
- IV. Public Input – none
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - a. Approval of Minutes
 - i. Regular Meeting March 14, 2013
 - b. Finance Officer's Reports –
 - c. Monthly Vouchers –
 - i. Payroll Warrants – \$44,610.69
 - ii. Vendor Warrants – \$80,727.01
 - d. Chief's Report

Commissioner Elliot moved to approve the consent agenda; motion carried.

- VI. Unfinished Business –
 - a. Lexipol – Chief Palmer requested the board approve getting a proposal from Lexipol to be presented at the June Regular Commissioners meeting; approval granted.
 - b. Seattle Maintenance Solutions – Chief Palmer requested the board move to void the contract due to failure to perform, a 14 day notice will be given to the company per contract terms. Chairman Helland moved to void the contract; motion carried.
- VII. New Business –
 - a. Marine Fire Boat – Chief Palmer and the staff recommended rejecting the bid due to the builder's lack of experience building a fire boat. Chairman Helland opened the floor for discussion of the potential bid award and contract with boat builder Tim Leonard of North Cross Aluminum, Justin Nichols of Nichols Brothers accompanied Tim.

Tim – gave a background on his skills and experience building boats for NDI owned by Justin Nichols and no longer in business. He stated his timeline was 5 months to build the boat and that he feels

confident that he can hold his schedule as he has no other current building obligations and can focus solely on the project. The project would keep the work on the island and benefit the local economy. Justin – stated he believes the project can be completed in 5 months and that most other builders need more time due to previous obligations and may not complete the project within the federal grant time requirement of January 2014.

C. Chairman Helland – Expressed his concern that Tim has no experience building Fire Boats.

C. Tim – stated his crew has experience working with NDI and Justin building boats with similar characteristics.

Q. Chief Palmer – Who will test the fire systems on the boat?

A. Tim – We will work with the company that Jim Towers recommends.

Q. Chief Palmer – Who will do the stability test?

A. Tim – We will work with the company Jim Towers recommended.

Q. Chief Palmer – Will you test the performance under fire flow?

A. Tim – Yes, we will test all aspects of the boat.

Q. Justin – If you are considering going out to bid again won't completion time be a major concern?

C. Tim – If you go out to bid again and then come back to me to build the boat I may not be able to finish the project on time due to the additional wait time to start working. My shop is in Freeland where the district can see the progress any time they want.

Q. Commissioner Elliot – Justin, are you familiar with the LA fire boat built by Nichols Brothers?

A. Justin – Yes, I helped with the build of the boat.

Q. Chief Palmer – Tim, could you describe your contract payment requirements for the board.

A. Tim – I require 30% down to begin, 30% after the hull is complete around the 2nd month, 30% at the point that the engines arrive, around the 4th month, and 10% upon completion of the boat. The project will be fully funded by the district I won't use my money to build the boat. I need money to start ordering supplies to begin the project.

C. Chairman Helland – stated he would like to keep the work in the community if possible but is concerned about the lack of the company's experience building fire boats and the lack of comparable bids, the district only received the one bid from North Cross Aluminum.

Q. Chief Palmer – How many boats have you built alone, as North Cross Aluminum.

A. Tim – none

Q. Chief Palmer – What year did you open your business?

A. Tim – 1 year ago, we started by finishing the NDI contracts when Justin closed the business.

Commissioners Helland and Elliot agreed to defer any decisions until Commissioner Simmons returns

from vacation. A meeting was set to discuss the boat and the possible contract with North Cross Aluminum on Monday April 15th at 6pm at the Langley station.

- b. Approve Special meeting for approval of 7 contracts – meeting approved for May 1st at 5:30 pm at the Langley station.

VIII. Announcements – Chief Palmer announced that the advertisement for the PT Maintenance position will be placed as of tomorrow to replace Michael Cherry who is retiring on April 30th.

IX. Varia –

- a. Clarify May meeting date and time – The May Regular Commissioners meeting date is moved to Tuesday May 14th at 4pm at the Freeland station.
- b. Chief Palmer informed the board that Deputy Chief Cotton has finished researching High School Fire Fighter programs in an effort to revamp our program and comply with current L&I requirements. The outcome of the research shows that very few programs exist due to the limitations of participation for members under the age of 18. Most of the current programs are either in compliance due to being overseen by college programs or are out of compliance with L&I. Chief Palmer recommended the program be put on hold.

X. Executive Session – NA

XI. Action taken as result of Executive Session –

XII. Concluded – 6:36pm

Cindy Rehberg
District Secretary